



Meeting Agenda

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

Tuesday, March 14, 2023 | 9:15 AM | Staff Lounge & Virtual

Members

Kelly Prevenas, **President** | Julie Nielson, **Treasurer** | Betsy Baker, **Secretary** |
Tina Ienna-Balistreri, **Member-At-Large** | Stephanie Zwaga, **Member-At-Large**

Call to Order and Welcome	Kelly Prevenas
Approval of Minutes	Kelly Prevenas
Committee and Officer Reports	
I. Principal's Report	Jennifer Dooley
II. Treasurer's Report	Julie Nielson
a. Approval of February financials	
b. Grant requests	
III. CFSD Foundation	Julie Nielson
IV. DFFO Report	Kelly Prevenas
V. Dine-out	Stephanie Zwaga
VI. Book Fair	Kaitlin Jones
VII. Staff Appreciation	Betsy/Kelly
VIII. Art Auction	Caroline/Tina
Unfinished Business	
I. PJ/Literacy Night	Kelly Prevenas
II. Board & Committee Positions	Kelly Prevenas
New Business	
I. Staff Appreciation Week	Kelly Prevenas
Adjourn	



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY
ORGANIZATION

Tuesday, February 14, 2023 | 09:15 AM | VVELC Staff Lounge & Virtual Meeting

In Attendance

Board Members: Kelly Prevenas (President), Betsy Baker (Secretary), Tina Ienna-Balistreri (Member-at-Large), Stephanie Zwaga (Member-at-Large)

Community Members: Taylor Rascher, Caroline Wesnitzer, Kelleigh Heppner, Monica McCusker

Principal/Staff: Jennifer Dooley (Principal)

Call to Order

Meeting called to order by Prevenas at 9:18 am. Quorum is met.

Approval of Minutes

- January 2023 Minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley reports there will be limited summer camp June 5th-July 15th.
- Shade sail installation was rescheduled due to rain and will be installed over rodeo break.
- Four additional picnic tables were installed from district funding. There are now a total of 8 outdoor tables.

Committee and Officer Reports

I. Treasurer's Report

- Approval of January Financials
 - Income for the month totaled \$1,814.92 including \$1,428.79 from Art Auction, 24.00 Basha's Community Support, \$262.13 from Dine-Outs and \$100.00 direct donation.
 - Expenses totaled to \$425.54 including \$151.49 for Art Auction, \$31.83 for FFO expenses, \$43.48 for FFO meetings and \$198.74 for Grant requests.
 - January Financials were approved as distributed with unanimous consent.
- Grant Requests/Wishlist Request
 - Grant request from Room 6 for wooden platforms for rainbow blocks, for \$33.32.
 - Grant request for Room 6 approved unanimously for \$33.32.
 - Wishlist request from kitchen \$93.36 for new industrial can opener.
 - Wishlist request for the kitchen for \$93.36 approved unanimously.
 - Grant request from Room 9 for \$146.16 for teaching supplies for flower unit. A discussion was had to approve this up to \$200 total for the year for room 9 as they previously had a grant request.
 - Grant request for Room 9 for up to \$200 for the year approved unanimously
 - Grant request from Room 11 for \$19.09 for butterfly refill kit.
 - Grant request for Room 11 for \$19.09 approved unanimously.
 - Grant request for Room 1 for \$51.93 for blocks.
 - Grant request for Room 1 for \$51.93 approved unanimously.

II. CFSD Foundation

- The foundation is planning its annual Tapas for Teachers event.

III. DFFO

- Dr. Kamerzell encourages families to register for school.
- CFHS is introducing a new ECE program for High School students. The program includes an opportunity to "intern" at VVELC in the third year of the program.

IV. Dine-Out

- Zwaga reports Chipotle made \$229.12 for January and Peter Piper Pizza made \$89.45 for February.
- Dine-out for March is Beyond Bread Ina location 3/20 4-7 pm for 10% back. The staff appreciation committee will order lunch for staff during dine-out and lunch to be held 3/21.
- April 4/20 2-8 pm 30% Campbell location for Rubios. Maybe brother John's for May dine-out.

V. Book Fair

- March 13-17 with camping theme. Signup genius to go out week of rodeo break.

VI. Staff Appreciation

- Next staff appreciation luncheon will be Thursday, February 16th with a theme of a Valentines candy bar.
- The committee will coordinate with the dine-out committee on Beyond Bread luncheon for March.

VII. Art Auction

- Event will be Saturday, March 4th at La Encantada from 6-9pm with food from Blanco, drinks, live music and live and silent auction.
- A sign up genius will be sent out for volunteers to help set up and clean up the event.

Unfinished Business

I. PJ Literacy Nights

- March 14th and 15th from 6-9pm with a camping theme.
- There was some discussion about having yoga for the children during the event. Principal Dooley to reach out to previous contact.

II. Board Positions for 2023-2024

- Open positions include President, Vice President, Treasurer and Member-at-Large. Please contact the FFO or Prinicpal Dooley with questions or if interested.

New Business

I. No new business today

Call to Audience

Adjournment

Meeting was adjourned by unanimous consent at 10:29 am. Next meeting is scheduled for Tuesday, March 14th at 9:15AM.

Valley View Preschool FFO			
Profit and Loss			
Feb 1st 2023 - Feb 28th 2023			
	Total	Budget	% of Budget
Income			
AmazonSmile	99.00	273.00	36%
Art Auction	948.73	13,600.00	7%
Basha's Community Support	24.00	200.00	12%
Bricks	0.00	1,690.00	0%
Community Service Projects	0.00	0.00	0%
Dine-outs	0.00	1,200.00	0%
Direct Donations/PayPal	0.00	5,000.00	0%
Frys Community Rewards	0.00	100.00	0%
Mabel's Labels	0.00	200.00	0%
Parking Spot	0.00	1,150.00	0%
Photography	0.00	500.00	0%
Read-A-Thon	0.00	0.00	0%
Scholastic Book Fairs	0.00	3,600.00	0%
TShirts	0.00	2,000.00	0%
Total Income	\$ 1,071.73	29,513.00	
Gross Profit	\$ 1,071.73		
Expenses			
Art Auction Costs	3,468.81	7,000.00	50%
Basha's Community Support	0.00	-	
Bloomz	0.00	2,248.00	0%
Bricks	0.00	1,240.00	0%
CFSD Activies	57.90	330.00	18%
Community Service Projects	0.00	100.00	0%
Credit Card/Bank fees	0.00	200.00	0%
Direct Giving Campaign	0.00	0.00	0%

Enrichment Classes	0.00	2,500.00	0%
Family Events	0.00	500.00	0%
Grant Requests	87.29	2,600.00	3%
FFO Expenses	41.83	400.00	10%
FFO Meetings	44.54	500.00	9%
NAEYC Conference	0.00	3,000.00	0%
Parent Education	0.00	500.00	0%
Petty Cash	0.00	0.00	0%
Staff Appreciation	0.00	2,500.00	0%
Staff Development	0.00	1,000.00	0%
T-Shirts	0.00	2,400.00	0%
Volunteer Appreciation	0.00	200.00	0%
Website	0.00	295.00	0%
Wishlist Purchases	679.21	2,000.00	0%
Total Expenses	\$ 4,379.58	29,513.00	
Net Operating Income	-\$ 3,307.85		
Net Income	-\$ 3,307.85		

Valley View Preschool FFO
Profit and Loss
July 1, 2022-June 30, 2023

	Total	Budget	% of Budget
Income			
AmazonSmile	240.03	273.00	88%
Art Auction	2,377.52	13,600.00	17%
Basha's Community Support	96.00	200.00	48%
Bricks	1,710.00	1,690.00	101%
Community Service Projects	0.00	-	-%
Dine-outs	804.85	1,200.00	67%
Direct Donations/PayPal	5,817.69	5,000.00	116%
Frys Community Rewards	65.78	100.00	66%
Mabel's Labels	202.12	200.00	101%
Parking Spot	889.44	1,150.00	77%
Photography	0.00	500.00	0%
Read-A-Thon	0.00	-	-%
Scholastic Book Fairs	1,771.18	3,600.00	49%
TShirts	1,448.60	2,000.00	72%
Total Income	\$ 15,423.21	29,513.00	
Gross Profit	\$ 15,423.21		
Expenses			
Art Auction Costs	3,620.30	7,000.00	52%
Basha's Community Support	0.00	-	
Bloomz	2,247.50	2,248.00	100%
Bricks	720.00	1,240.00	58%
CFSD Activies	79.26	330.00	24%
Commuunity Service Projects	33.16	100.00	0%
Credit Card/Bank fees	0.00	200.00	0%
Direct Giving Campaign	0.00	0.00	0%
Enrichment Classes	0.00	2,500.00	0%
Family Events	31.03	500.00	6%
Grant Requests	1,166.97	2,600.00	45%
FFO Expenses	319.02	400.00	80%
FFO Meetings	301.18	500.00	60%
NAEYC Conference	2,763.84	3,000.00	92%
Parent Education	0.00	500.00	0%
Petty Cash	0.00	0.00	0%
Staff Appreciation	985.14	2,500.00	39%
Staff Development	0.00	1,000.00	0%
T-Shirts	2,988.10	2,400.00	125%
Volunteer Appreciation	0.00	200.00	0%

Website	0.00	295.00	0%
Wishlist Purchases	679.21	2,000.00	0%
Gift - Shade Sail	19,813.48	19,813.48	100%
Total Expenses	\$ 35,748.19	49,326.48	
Net Operating Income	-\$ 20,324.98		
Net Income	-\$ 20,324.98		

Valley View Preschool FFO

Balance Sheet

As of February 28, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking (8832)	29,151.97
Petty Cash	0.00
Total Bank Accounts	\$29,151.97
Total Current Assets	\$29,151.97
TOTAL ASSETS	\$29,151.97
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Bal Equity	12,522.72
Retained Earnings	36,954.23
Net Income	-20,324.98
Total Equity	\$29,151.97
TOTAL LIABILITIES AND EQUITY	\$29,151.97

Valley View Preschool FFO

Profit and Loss

February 2023

	TOTAL
Income	
AmazonSmile	99.00
Art Auction	948.73
Bashas Community Support	24.00
Total Income	\$1,071.73
GROSS PROFIT	\$1,071.73
Expenses	
Art Auction Costs	3,468.81
CFSD Activities	57.90
FFO Expense	41.83
FFO Meetings	44.54
Grant Requests	87.29
Wishlist	679.21
Total Expenses	\$4,379.58
NET OPERATING INCOME	\$ -3,307.85
NET INCOME	\$ -3,307.85

Let's Go beyond for Valley View!

Join your Valley View family for a dine-
out at Beyond Bread



Monday, March 20

4pm to 7pm

Beyond Bread

421 W Ina Rd

*Valley View FFO will receive 10% back on orders!
No flyer needed.*