

VALLEY VIEW EARLY LEARNING CENTER

# Tuesday, July 13, 2021 | 09:00AM | Valley View ELC & Virtual Zoom

#### In Attendance

Board Members: Emily Schaefer (Treasurer), Kelly Prevenas (President), Jackie Manning (Member-

at-Large), Stephanie Zwaga (Member-at-Large) **Principal/Staff:** Jennifer Dooley (Principal)

#### Call to Order

Meeting called to order by Prevenas at 9:04 am. Quorum is met.

# **Approval of Minutes**

May 2021 minutes was approved by unanimous consent.

### Principal's Report

- Principal Dooley reports that letters to families about the new school year will go out on Friday. There are 12 classrooms this year and they currently have a wait list.
- Principal Dooley reports that NAEYC accreditation will begin this fall but that they will not receive any visits during the month of August.
- Principal Dooley reports that all 11 scholarships are in use for the 2021-2022 school year, three from Pima Early Education Program Scholarships (PEEP) and eight from Quality First.
- Principal Dooley states that per district and state policy, masks will be optional. In addition, they will not be doing curbside drop-offs starting in the fall and will return to parents coming inside.
- Principal Dooley reports that parent orientation will be the end of July and that it will be virtual.

# Financial Report

- Schaefer met with the former treasurer and will be adding her name to the Chase account in the coming weeks.
- Schaefer reports that a \$500 check was received that will be used towards the Direct Giving Campaign.
- Dooley will check to see if a 1099 form is needed for work done in the past school year with Proios Sandblasting and Engraving for the personalized bricks.

#### **New Business**

#### I. 2021-2022 Calendar

- Parking spot raffle is added to the calendar to run from August 18 to August 20 with winners selected August 23. Parents who complete the orientation will receive one free raffle ticket for three open spots for the rest of August.
- Dooley will check with Margie Brown about picture days and retake day.
- The Giving Campaign will start on September 7 to coincide with the first Curriculum Night.
- The October FFO meeting is moved to the first Tuesday of the month (Oct. 5) since Oct. 12 is during Fall Break.
- Motion to approve 2021-2022 calendar made by Prevenas, seconded by Schaefer. Approved unanimously.

# II. 2021-2022 Budget

- Motion to approve draft 2021-2022 budget made by Prevenas, seconded by Manning. Approved unanimously. Budget to be presented to general membership in August.
- Dooley states that Valley View would like to use excess FFO funds to purchase a shade sail for the playground. Dooley will gather additional information on budget for this project. FFO may use this project as the focus of the Art Auction.

#### III. School T-Shirts

- Shirts will be purchased through Safeguard. Board and student shirts are Next Level and staff will be District. Students are royal blue and board are charcoal.
- Dooley will decide on staff shirt color and collect sizes of all staff and provide to Prevenas to order.
- Adult shirt artwork will be lowered on the front and back.
- Approval postponed until artwork is updated and provided for review by the board and Dooley.

# IV. Fundraising Efforts

- Direct Giving campaign will begin on September 7 with goal of raising \$5,000. FFO has currently raised \$600 toward that goal.
- The FFO currently has 13 Bashas' Community Support Cards with varying amounts.
- Motion to sell remaining Bashas' cards for \$5 made by Prevenas, seconded by Manning. Approved unanimously.
- Mabel's Labels has a 20% discount for July. FFO to post on Bloomz about the special. Currently have a balance of \$18 but need to hit \$50 to receive a check
- Remind families to link AmazonSmile accounts to the FFO and to shop through AmazonSmile.

#### Call to Audience

N/A

#### Adjournment

Meeting was adjourned by unanimous consent at 10:05am.

Approved 8/10/21 KP



VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

# Tuesday, August 10, 2021 | 09:15AM | VVELC Staff Lounge & Virtual Zoom

#### In Attendance

**Board Members:** Kelly Prevenas (President), Emily Schaefer (Treasurer), Betsy Baker (Secretary), Jackie Manning (Member-at-Large), Stephanie Zwaga (Member-at-Large)

Community Members: Suzi Messing, Cherie Lhungay, Carin Callie, Joncarlo Iyescas, Kristin Iyescas, Laura Lee, Elias Al Bawab, Katherine Lyn, Bin Hu, Erika O'Neil, Shiva Shabrang

Principal/Staff: Jennifer Dooley (Principal)

#### Call to Order

Meeting called to order by Prevenas at 9:18 am. Quorum is met.

# **Approval of Minutes**

July 2021 Minutes was approved by unanimous consent.

# Principal's Report

- Principal Dooley reports a successful first few days of the school year.
- Principal Dooley states that masks are encouraged on campus.

# Financial Report

# I. July 1-Aug 10th Financial Activity

- Schaefer reports deposits for this month of \$616.80 in direct donations and expenses totaling \$258.48 including \$100 for teacher welcome breakfast, \$115.80 for open house materials and \$42.68 in FFO expenses.
- Schaefer states an overall net income for this month of \$358.32.
- Financial report was approved by unanimous consent.

# II. Approval of 2021-2022 Budget

 Motion to approve 2021-2022 Budget made by Prevenas, seconded by Baker, approved unanimously.

# III. Grant Requests

No new requests today.

# **DFFO Meeting**

N/A

#### **Unfinished Business**

# I. School Spirit T-shirts

- Prevenas reports shirts may be available this week.
- Shirts to be given as part of the Direct Giving Campaign with a donation of \$100.

# II. Dine Out: Sundaze Yogurt and Smoothies

- To be held Friday, August 13th from 11am to 8pm with no flyer needed and VVELC will receive 10% of sales.
- Prevenas reports she will post to Bloomz and distribute fliers to classroom cubbies this week to promote the event.

# **New Business**

# I. Parking Spot Raffle

- Tickets will be sold at a table by entrance of VVELC on August 18 to August 20 from 8:15-9:15 AM during drop off.
- Tickets can be purchased for \$5 for 1 ticket and \$20 for 5 tickets.
- Winners will be announced August 23rd with 2 winners per each month of the school year.

# II. Parent Involvement

Prevenas states 46 parent forms submitted to volunteer for events such as Art

Auction, Staff Appreciation, Book Fairs, Picture Days, Dine-outs and Community Service Projects as of this morning and she will be reaching out to the volunteers soon.

Parents are still welcome to fill out volunteer form at the FFO website.

# III. Fall Book Fair- September 3-10

- Prevenas states Scholastic is offering for the book fair to start Friday September 3rd due to Labor Day Holiday on Monday.
- Books can also be purchased online September 1st through the 14th.
- The theme for the fair will be "Paws for Reading" and the book fair will coincide with curriculum night.
- Manning will be the chairperson and will be looking for volunteers to help with decoration, set up and working the book fair.

# IV. Direct Giving Campaign/Curriculum Night

- Prevenas states the campaign will begin September 7th with a goal of raising \$5.000.
- Families who donate \$100 will receive a VVELC t-shirt.
- Curriculum Night to be held September 7-9 per Principal Dooley. The FFO will have a table each night to accept donations and hand out t-shirts.

# V. Other Fundraising Opportunities

- Amazon Smile, Basha's Community Support Card, Fry's Rewards and Mabel's Labels are all other opportunities to support VVELC.
- Prevenas reports already achieved the goal for Mabel's Labels of \$100.

#### Call to Audience

N/A

# Adjournment

Meeting was adjourned by unanimous consent at 9:59 AM. Next meeting will be held Tuesday, Sept 14 at 9:15am.

Approved 9/14/2021 BB



VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

# Tuesday, September 14, 2021 | 09:15AM | Virtual Meeting

#### In Attendance

**Board Members:** Kelly Prevenas (President), Emily Schaefer (Treasurer), Betsy Baker (Secretary), Jackie Manning (Member-at-Large), Stephanie Zwaga (Member-at-Large) **Community Members:** Suzi Messing, Megan Fraser, Sarah Pfier, Julie Nielson **Principal/Staff:** 

#### Call to Order

Meeting called to order by Prevenas at 9:16 am. Quorum is met.

# **Approval of Minutes**

August 2021 Minutes was approved by unanimous consent.

# Principal's Report

N/A

# **Committee and Officer Reports**

# I. Treasurer's Report

- Approval of August Financials
  - Schaefer reports income for the month was \$1,854.32 including from Amazon Smile (\$29.12), Basha's (\$10), Sundaze Dine Out (\$105), Direct Donations (\$387.95), Mabel's Labels (\$149.66), and Parking Spot Raffle (\$1,172.59).
  - Expenses for the month per Schaefer totaled in \$3,535.23 including Bloomz Subscription (\$1,9250), New Teacher T-Shirts (\$7.46), Book Fair Costs (\$30.00), Quickbooks (\$26.53), FFO Meeting Expenses (\$36.06), and T-Shirts (1,510.18).
  - Motion to approve August Financial Report made by Prevenas, seconded by Baker, and approved with unanimous consent.
- Grant Requests
  - Room 14 submitted grant request for classroom supplies totaling \$200.33
  - Motion to approve grant request made by Prevenas, seconded by Manning and unanimously approved.

# II. DFFO Report

- This year's enrollment for CFSD is 5,411 Pre-K-12.
- Safe return to school resources are available on the district website.
- Emergency relief funds received to be used for summer school, extended day tutoring, two additional counselors, social emotional support for staff, additional air filtration units, additional chrome books and water bottle filling stations.
- District is working on a bus tracker for school buses.
- Community schools is hiring for after school programs. Applicants need to be 16+.

# III. CFSD Foundation

 Prevenas reports no Tapas for Teachers this year and nominations begin for Teacher of the Year.

# IV. Staff Appreciation

 Prevenas reports first luncheon to be Thursday, September 16th for the staff and will be catered by Baggins with the committee bringing in individual snacks, fruit and drinks for staff.

#### V. Art Auction

Fraser reports the Art Auction is planning to be held outside Saturday, April

- 2nd at Plaza Colonel.
- The theme will be "Taste of Tucson" with heavy appetizers from 5-6 different Tucson restaurants.
- First committee meeting to be held virtually Monday, October 4 at 6pm.
- Fraser states plan is to divide volunteers into 5 subcommittees.

# VI. Book Fair

- Manning reports the book fair was very successful with \$8,854.13 in sales and of that \$1,785.28 to go back to Valley View.
- Spring Book Fair to be held March 7-11th and coincide with Pajama Nights March 7th and 8th.

#### VII. Dine Out

- Zwaga reports next dine out is September 22 at Fini's Landing. Fliers to be distributed in cubbies.
- Zwaga states October dine out to be at MOD on the 19th.
- Schaefer states she will help Zwaga with the W-9 form needed for some upcoming dine outs.

## VIII. Service Project

- Baker reports two community service projects this year, one for each semester.
- Disney Family Volunteering continues to be on hiatus but Baker will continue
  to check the website as in previous years the Disney tickets received were
  used to auction off at the art auction.
- Ideas for Fall semester include to collect items for Casa de los Ninos, Casa Alitas or Ronald McDonald House the week of Nov 15-19.
- Spring service project ideas include collecting books and pajamas for Angel Heart Pajama Project to coincide with Pajama Nights March 7-8.

#### **Unfinished Business**

# I. Parking Spot Raffle

- Prevenas reports raised over \$1,000 which exceeded budgets of \$500.
- Three winners per month were announced on Bloomz.

# II. Direct Giving Campaign

Prevenas states goal of \$5,000 was met this past week.

### **New Business**

# I. T-shirt Sales

- Prevenas reports there are 38 t-shirts left from the Giving Campaign which will be sold for \$25 each on October 4th and 5th at the drop off table. Shirts from previous school years to be sold for \$5 at table as well.
- First Spirit Day to be October 6th and each Wednesday to follow.

#### II. Trunk or Treat

- Trunk or Treat to be held on October 21 from 6-7pm.
- A general consensus was made for parents to sign up for a spot to decorate their car at the front desk and to have a car parked every other parking spot for a total of 35 spots. Any VVELC child and their family is welcome to come trick or treat.
- Prevenas states FFO will have a table with water bottles.
- Messing states she will help with the photo booth.

#### III. Picture Days

- Picture Days are October 19 and 20. Prevenas states if your child attends both days they will have their individual picture on the first day.
- Prevenas states she will reach out to volunteers to assist if needed.

#### Call to Audience

N/A

# Adiournment

Meeting was adjourned by unanimous consent at 10:08AM. Next meeting will be held Tuesday, October 5th at 9:15am.

Approved 10/5/2021

ВВ



VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

# Tuesday, October 5, 2021 | 09:15AM | Virtual Meeting

# In Attendance

**Board Members:** Kelly Prevenas (President), Emily Schaefer (Treasurer), Betsy Baker (Secretary), Jackie Manning (Member-at-Large), Stephanie Zwaga (Member-at-Large)

Community Members: Suzi Messing, Megan Fraser, Julie Nielson, Cherie Lhungay

Principal/Staff: Jennifer Dooley (Principal), Carole Siegler (Vice President of Governing Board)

# Call to Order

Meeting called to order by Prevenas at 9:19 am. Quorum is met.

# **Approval of Minutes**

September 2021 Minutes was approved by unanimous consent.

# Principal's Report

- Principal Dooley reports a continued great start to the year and thanks everyone for their contribution to this.
- Upcoming events include Picture Days and Trunk or Treat.
- Manning asked for a post to Bloomz explaining Trunk or Treat as we have many new families who may not know what it is. Prevenas states she will post.

#### **Committee and Officer Reports**

# I. Treasurer's Report

- Approval of September Financials
  - Schaefer reports income for the month was \$6,914.91 including from Basha's Community Support (\$21.00), Direct Donations (\$4,808.80), Fry's Community Rewards (\$6.64) and Book Fair (\$2,078.47)
  - Expenses for the month per Schaefer totaled \$449.28 including FFO expenses (\$82.97) and Staff Appreciation (\$366.31).
  - Motion to approve September Financial Report made by Prevenas, seconded by Baker, and approved with unanimous consent.
- Grant Requests
  - Principal Dooley submitted a grant request for ride on toys to be used by all children on the playground totaling \$168.60. Principal Dooley states these toys need to be replaced as the current ones wheels are broken.
  - Motion to approve grant request made by Prevenas, seconded by Schaefer and unanimously approved.

# II. Dine-Out

- Zwaga reports will have a total and check for Fini's Landing Dine-Out from September by the end of the week per their manager.
- October 19th Dine-Out at MOD Pizza with 20% going back to the school.
- Zwaga states she is working on November 18th Dine-Out at Raising Cane's.
- Zwaga discussed possibly doing two Dine-Outs for the month of December with one being Krispy Kreme and another being a typical dine out. The general consensus was to try this.

# III. Staff Appreciation

- Prevenas reports from an email from the committee chairs a big thank you to
  everyone who contributed to the September Staff Appreciation Luncheon
  where Baggins was served to staff as well as donated individual snack
  items/drinks.
- The committee reports they will skip a formal luncheon for October due to budget restrictions/COVID precautions but will have donated store bought, individual snacks on October 21st. There will be a sign up sheet to donate.

Please contact Prevenas if you would like to be added to this email list to donate

# IV. Art Auction

- Fraser reports they are 179 days out from the event and had their first virtual meeting last night with the committee where they talked about the event vision, plan and timeline.
- Volunteers were asked to email Fraser and Nielson by 10/18 to let them know their committee preference.
- January is when heavy planning will begin.

# V. Book Fair

 Manning states there was a date change for the Book Fair to March 14-18th and Pajama Nights to March 15-16th due to Principal Dooley being out of town.

# VI. Service Project

- Disney Family Volunteering continues to be on hiatus. Baker will continue to check the website as in previous years the Disney tickets received were used to auction off at the art auction.
- First semester project to be collecting items for "Busy Bags" for Ronald McDonald House of Southern Arizona. These bags are given to children who are staying with their families at the Ronald McDonald House.
- Arts and Crafts and toy items such as crayons, playdough, small toys (not plush) to be collected November 15-19th in boxes by FFO table and organizing/making bags with all classrooms participating on the morning Monday November 22nd.
- Baker will put together a specific list of items to be donated that can be posted to Bloomz 1-2 weeks before.
- Baker will contact Ronald McDonald House to see if they can pick up the items on November 22nd.

# VII. DFFO Report

- Prevenas reports the next meeting is this Thursday, October 7th.
- Catalina Foothills High School FFO President is looking for volunteers to help with grad night. If you are interested in volunteering please contact Prevenas.
- There is a FFO district training on Thursday October 7 that Prevenas and Schaefer will attend.

#### **Unfinished Business**

#### I. T-shirt Sales

- Prevenas states almost all shirts have been sold except 3 size smalls. Order forms for x-small shirts are available on the FFO table and need to be placed by Friday, October 8th.
- Prevenas reports she has had some questions about parents wanting adult sized shirts and asked the group's thoughts on this. There was a general consensus to look into this.

# II. Trunk or Treat

- To be held Thursday, October 21st from 6-7pm. Set up for cars who are decorating at 5:30PM. The whole family is welcome and everyone is encouraged to bring a flashlight.
- 35 slots to decorate a car have been filled.
- The FFO will have a table with water bottles. There will be a photo booth made by Messing.
- There was a discussion on marking the spots for the cars to space them out possibly with painter's tape.

# III. Picture Days

- To be Tuesday, October 19th and Wednesday, October 20th.
- If your child attends both days they will have their individual picture on Tuesday and class picture both days.
- If your child does not attend either day then contact your teacher to coordinate a time on those days to come in for a picture.
- Ordering will be online.

# **New Business**

# I. Spirit Days

Prevenas reports spirit days were previously supposed to be every Wednesday however not all children attend Wednesdays. There was a discussion leading to general consensus to have spirit days on Tuesday and Wednesday each week to include more students.

# Call to Audience

N/A

# Adjournment

Meeting was adjourned by unanimous consent at 9:56 AM. Next meeting will be held Tuesday, November 9th at 9:15am.

Approved 11/9/2021 BB



VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

# Tuesday, November 9, 2021 | 09:15AM | Virtual Meeting

# In Attendance

**Board Members:** Kelly Prevenas (President), Betsy Baker (Secretary), Stephanie Zwaga (Member-at-Large)

Community Members:

**Principal/Staff:** Jennifer Dooley (Principal), Carole Siegler (Vice President of Governing Board)

#### Call to Order

Meeting called to order by Prevenas at 9:22 am. Quorum is met.

# **Approval of Minutes**

October 2021 Minutes was approved by unanimous consent.

# Principal's Report

- Principal Dooley states registration for the 2022-2023 school year will begin in December.
- Principal Dooley reports some parents have been curious about outdoor dining options for
  the students and she states she has been looking at some picnic table options to assist with
  this. She asked for thoughts on the FFO funding this. There was some discussion and a
  general consensus to move forward. Principal Dooley states she will do some more research
  on cost/options and get back to the FFO.

# **Committee and Officer Reports**

# I. Treasurer's Report

- Approval of October Financials
  - Income for the month totaled \$2,273.37 including \$24 from Basha's Community Support, \$221 from Fini's Landing dine-out and \$2,028.37 from T-Shirt Sales.
  - Expenses for the month included \$26.08 for supplies for Community Service Projects to purchase supplies to make busy bags, \$12.56 for Family Events, 354.32 for Grant Requests, and \$26.53 for FFO expenses for Quickbooks. This totaled \$429.49 for the month.
  - Prevenas states the FFO has exceeded their goal for many events in the budget so far this year.
  - Motion to approve October Financial Report made by Prevenas, seconded by Baker, and approved with unanimous consent.

#### Grant Requests

- Previously the board virtually approved \$80 for two staff members to attend an educational conference and \$94.75 for an order of Alum, a material used to make playdough which is used by the entire school.
- Principal Dooley states she will send an email out to staff reminding them of their ability to use grant requests for their classroom supplies.

#### II. Dine-Out

- Zwaga states November 18th Dine-Out at Raising Cane's from 4pm-10pm.
   Need to mention Valley View when ordering inside or at the drive thru. 15% of sales will go back to VVELC.
- Zwaga states MOD Pizza Dine-Out brought in \$165 and the check should be mailed in 4-6 weeks.
- December 8th Dine-Out will be at Oregano's Pizza at Speedway location and they will require fliers.
- For January, Zwaga states she is working on Sauce and for February Beyond Bread.
- Prevenas suggested the idea of finding a food truck for March to coincide with Pajama Nights.

# III. Service Project

- Community Service Drive to be the week of November 15-19 where we will be collecting donated new arts and crafts, small toys and snacks for "Busy Bags" for Ronald McDonald House of Southern Arizona. These bags are given to children who are staying with their families at the Ronald McDonald House.
- Families can sign up for items on the SignupGenuis posted to Bloomz. Baker reports there has been a great turnout for signing up so far. A Bloomz post was made again today as items are still needed. The goal is to make 200 bags so each student can decorate.
- Students will assemble/decorate bags and "thinking of cards" on Monday, Nov 22.
- Baker has been in contact with Ronald McDonald House and they wish to decide closer how items will be dropped off. Principal Dooley or Baker have offered to drop off items if needed.

# IV. DFFO Report

Prevenas reports she was unable to attend the meeting this month. Vice
President Siegler reports community schools are still looking for after school
coaches and there was talk about coordinating Dine-Outs between schools so
they are not on the same day.

# **Unfinished Business**

#### I. T-shirt Sales

- Prevenas states the remaining t-shirts have come in and been distributed. The cost of the shirts was \$839.
- There are a few extra adult sizes and kids sizes if families inquire about shirts.

#### **New Business**

#### Teacher of the Year

Nominations need to be in by November 30th and can be completed online.

#### Call to Audience

N/A

#### Adjournment

Meeting was adjourned by unanimous consent at 10:00 AM. Next meeting will be held Tuesday, December 14th at 9:15am.

Approved 12/14/2021

BB



VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

# Tuesday, December 14, 2021 | 09:15AM | Virtual Meeting

#### In Attendance

**Board Members:** Kelly Prevenas (President), Betsy Baker (Secretary), Stephanie Zwaga (Member-at-Large), Jackie Manning (Member-at Large), Emily Schaefer (Treasurer)

Community Members: Megan Fraser, Julie Nielson

Principal/Staff: Jennifer Dooley (Principal)

# Call to Order

Meeting called to order by Prevenas at 9:15 am. Quorum is met.

# **Approval of Minutes**

November 2021 Minutes was approved by unanimous consent.

# Principal's Report

- Principal Dooley states registration for 2022-2023 school year is underway for previous VVELC and in-district families with 150 registrations as of today. Registration opens up tomorrow to the greater Tucson community.
- Principal Dooley discussed there is possibly a need for parent volunteers to help organize/reshelve books in the library monthly or every other week. There are stickers on the back of each book with a category to help organize them. Prevenas suggested possibly doing a Bloomz post to remind families of this when they are in the library to help. FFO Board to brainstorm other ideas.
- Prevenas stated in previous years her family has received both class photos if they attended both days the photos were taken but this year only received one photo. She asked if this was a new change. Principal Dooley states she has heard of this with other families and will reach out to Interstate. In the meantime, families can let Principal Dooley/Margie know.

# **Committee and Officer Reports**

#### I. Treasurer's Report

- Approval of November Financials
  - Income for the month totaled \$333.74 including \$48.92 from Amazon Smile, \$24.00 from Basha's Community Support, \$165.18 from MOD Pizza dine-out, and \$95.64 from T-Shirt Sales.
  - Expenses for the month totaled \$1,299.09 including \$26.09 for supplies for Community Service Projects to purchase additional supplies to make busy bags, \$134.75 for Grant Requests, \$26.53 for FFO expenses for Quickbooks, \$272.62 for Staff Appreciation Luncheon and \$839.10 for purchasing additional T-shirts.
  - November Financial Report was approved by unanimous consent.

#### Grant Requests

- Room 1 submitted a grant request for \$16.20 for fairy garden supplies for a unit they are doing and an additional \$32.60 for a water bottle cart.
- Motion to approve Room 1 grant request made by Prevenas, seconded by Manning, approved with unanimous consent.

#### Additional Treasurer Information

Schaefer reports there was a check from 1/13/2021 that was never cashed from Ms. Lizette Sanchez for \$31.74 for a grant request. The request was approved by the 2020-2021 FFO Board and the class is still using the items. There was a short discussion about if the check should be reissued. Prevenas moved to reimburse Ms Lizette Sanchez \$31.74 for the grant request from 2020–2021, seconded by Baker, approved unanimously.

Fraser had a question about how to receive reimbursement for the Art Auction. There was some discussion between Prevenas and Schaefer who decided it is best for the committee to submit invoices for large items with the FFO paying with their debit card/check and for smaller items receipts can be submitted.

# II. Dine-Out

 Zwaga states next dine out at Beyond Bread Ina/Oracle location on January 26 from 4-7pm with 20% going to VVELC and no flier required.

# III. Service Project

- Baker reports a successful community service project as students made 200
  "Buys Bags" for the Ronald McDonald House of Southern AZ and had leftover
  donations to give RMH as well.
- Spring community service drive will be for the Angel Heart Pajama Project with collecting books and pajamas. This will coincide with the book fair and Literacy Nights the week of March 14th.

# IV. CFSD Foundation

- Nielson reports the overall fundraising goal for the Foundation is \$150,000 and currently at \$45,000.
- Teacher of the Year Nominations closed on November 30th with 464 nominations and all nominations are given to the teachers. Winners to be announced in February with the Teacher of Year event in Spring 2022.
- Giving Tuesday had 22 donors donating \$13,000 total.
- Week of Giving is wrapping up this week with a goal of \$25,000.

# V. DFFO Report

- First round COVID vaccine clinics through the district administered 685 doses. Clinics for the second round are going on now.
- Kindergarten Town Hall Meetings are going on. Interested families can look on the district website or Bloomz for more information.
- Open Enrollment is going on now through 1/31/22.
- Valley View will be hosting the virtual DFFO meeting March 3rd at 9:15 am.

# VI. Staff Appreciation

December Staff Luncheon will be Thursday 12/16 and be catered by Sauce.
 Committee is asking for donations of treats or decor and can leave in the staff lounge.

# **Unfinished Business**

#### I. Picnic Tables

- Principal Dooley is requesting four picnic tables to create an outdoor dining space for classes to use. This was previously discussed at last month's meeting. The cost is \$2,823.48.
- Prevenas moved to approve the cost of the four picnic tables, Manning seconded. Approved unanimously.

# **New Business**

#### I. Events for 2022

- Spring Book Fair is 3/14-3/18 which includes two evenings of Literacy Nights. FFO to begin planning this in the new year.
- The Art Auction committee plans to send out a save the date by the end of the year and also have themes for baskets by the end of January.

# Call to Audience

N/A

#### Adjournment

Meeting was adjourned by unanimous consent at 9:55 AM. Next meeting will be held Tuesday, January 11th at 9:15am.

Addendum 12/17/21: After the meeting the cost of the 4 picnic tables was changed to \$3.020.08. Board upheld their previous vote with the new cost.

Approved 1/11/2022

ВВ



VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

Tuesday, January 11, 2022 | 09:15AM | Virtual Meeting

#### In Attendance

**Board Members:** Kelly Prevenas (President), Betsy Baker (Secretary), Stephanie Zwaga (Member-at-Large), Jackie Manning (Member-at Large), Emily Schaefer (Treasurer)

Community Members: Megan Fraser, Julie Nielson, Bin Hu

**Principal/Staff:** Jennifer Dooley (Principal), Carole Sigler (Vice President of Governing Board)

#### Call to Order

Meeting called to order by Prevenas at 9:15 am. Quorum is met.

# **Approval of Minutes**

December 2021 Minutes was approved by unanimous consent.

# Principal's Report

- Principal Dooley states the school continues with its mitigation for COVID and will continue to adjust and adapt to keep everyone as safe as possible.
- Registration for 2022-2023 is still open and many classes are getting close to capacity.
- Principal Dooley states she appreciates the parent volunteers in the Library and will continue
  with as the new mitigation allows volunteers on a limited basis and this position is a solo 20
  minute activity.
- There was a question from Prevenas if enrichment will be offered next year and Principal Dooley stated it is too early to tell and will look into this summer.
- There was another question from Prevenas on Pajama Nights being held with current COVID climate and Principal Dooley reports to hold for now and to discuss more in February.

#### **Committee and Officer Reports**

# I. Treasurer's Report

- Approval of December Financials
  - Income for the month totaled \$122.00 including \$42.00 from Basha's Community Support and \$80.00 from dine-out at Raising Canes.
  - Expenses for the month totaled \$3,586.81 including \$88.80 for Grant Requests, \$26.53 for FFO expenses for Quickbooks, \$573.40 for Staff Appreciation Luncheon and \$3,020.08 for picnic tables for outdoor learning area.
  - o The December Financial Report was approved by unanimous consent.
- Grant Requests
  - No grant requests today

#### II. Dine-Out

- Zwaga states next dine out at Beyond Bread Ina/Oracle location on January 26 from 4-7pm with 20% going to VVELC and no flier required.
- Zwaga reports she is looking at possible options for February including Sauce, Chipotle or Panda Express.

# III. Art Auction

- Fraser reports herself and Nielson met with Principal Dooley and discussed possibly modifying the event due to the updated mitigation strategies and COVID climate right now. They discussed possibly doing a safer more doable option onsite at VVELC in the entry hallway.
- Fraser states benefits to doing the event still in this manner are it is COVID
  friendly, families will be walking through the hallways for drop off/pick up so
  they will see the auction, and will lower budget/expenses. She states it may
  lower the overall goal of money raised.
- · Principal Dooley suggested putting out a survey to parents to ask their

thoughts on the event. There was a general consensus to move forward with this

 There was discussion on how to move forward with the event in this manner including ideas for how to set up baskets, how the auction will look, how to get the kids/classrooms involved.

#### **Unfinished Business**

# I. Library Volunteers

 Prevenas states there are 13 slots open for this semester to help organize the library by restocking books. Volunteers are asked if one time during that week at their convenience they can go through the library and make sure the books are in the right spot by the sticker on the back. Sign up is on Bloomz.

#### **New Business**

# I. Board Positions 2022-2023

 Prevenas reports there are positions open for next year's board including President, Vice President, Treasurer and Member-at-Large. In the past years there have also been two co-presidents. If you are interested or have questions feel free to reach out to the FFO as all are welcome. Baker and Zwaga have offered to stay in their current positions of Secretary and Member-at-Large.

#### Call to Audience

N/A

# Adjournment

Meeting was adjourned by unanimous consent at 9:52 AM. Next meeting will be held Tuesday, February 8th at 9:15am.

Approved 2/8/2022 BB



VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

# Tuesday, February 8, 2022 | 09:15AM | Virtual Meeting

# In Attendance

**Board Members:** Kelly Prevenas (President), Betsy Baker (Secretary), Jackie Manning (Member-at Large), Emily Schaefer (Treasurer)

Community Members: Megan Fraser, Julie Nielson, Fatima Bravo, Suzi Messing

Principal/Staff: Jennifer Dooley (Principal), Carole Siegler (Vice President of Governing Board)

# Call to Order

Meeting called to order by Prevenas at 9:16 am. Quorum is met.

# **Approval of Minutes**

January 2022 Minutes was approved by unanimous consent.

# Principal's Report

- Principal Dooley reports VVELC is excited to have earned it's NAEYC Accreditation as of February 1st! She states this process started in the 2019-2020 school year but the site visit was postponed due to COVID.
- Registration for 2022-2023 school year is still open for Young 3's and Chinese Mandarin Immersion. All other classrooms are at capacity for next year with a waitlist started.

# **Committee and Officer Reports**

# I. Treasurer's Report

- Approval of January Financials
  - o Income for the month totaled \$6.00 from Basha's Community Support.
  - o Expenses were \$26.53 for Quickbooks under FFO expenses.
  - Motion to approve the January Financial Report made by Prevenas, seconded by Baker and approved with unanimous consent.
- Grant Requests
  - For the art auction classroom art project, Ms. Shepard is requesting \$59.98 for a set of 2 wood chairs and \$10.67 for paint to be used for an art project.
    - Motion to approve this art auction request totaling \$75 made by Prevenas, seconded by Manning, approved unanimously.
  - Ms. Amy is requesting \$46.76 for Instax Mini Film to assist with taking pictures instantly in the classroom to promote students then using those pictures while writing in their storybook and \$90.16 for fleece that was used to make a no-sew blanket for the PACC during their Pet Art Exhibition.
    - Motion to approve this grant request totaling \$136.92 made by Prevenas, seconded by Baker, approved unanimously.

#### II. Dine-Out

 Next Dine-Out is February 22nd at Panda Express, flier is required. Prevenas states she will put fliers in mailboxes.

#### III. DFFO Report

- The Test to Stay program started January 3rd.
- First round of Open Enrollment closed on 1/31. Applicants can still apply online as it is ongoing.
- The Governing Board is updating the high school social studies curriculum.
- There is a job fair on March 5th for teachers. Applicants can reserve an interview spot on the CFSD website.
- Community schedule K+ registration is full for all four schools but families can

still apply for a waitlist.

Next meeting is March 3rd where VVELC is the host.

# IV. Book Fair

- Manning states spring book fair is the week of March 14th. The theme is "Reading is Magic."
- She brought up if there should be cash payments at this book fair. There was some discussion with the consensus being not many people paid with cash at the last book fair.

# V. Community Service Project

- Baker states community service drive will be Monday 3/14 through Friday 3/18. The drive will be collecting new pajamas and books for the Angel Heart Pajama Project. Pajamas need to be new, complete sets that are flame retardant and sizes needed are 0 months to children's XXL.
- Items can be dropped off at the boxes located by the FFO table. If you have any large boxes to donate please let Baker know.
- Baker reports the donations will be picked up by Stacie at Angel Heart Pajama Project on Monday, March 28th at 9:30 AM after spring break.

#### VI. CFSD Foundation

Nielson states Teacher of the Year winners have been announced and details to come on a celebration.

#### VII. Art Auction

- Fraser reports after the parent survey they will be moving forward with a modified event that will take place at drop off/pick up in the VVELC hallways.
- There will be classroom art projects. Teachers deadline to sign up is Feb 18th with the projects completed by 3/18. Teachers have \$75 from the FFO to use for this project.
- There will be themed classroom baskets. Room parents have been sent out sign ups to pass along to the classes. These were also posted to Bloomz. Items are needed by 3/18.
- Fraser presented a draft budget for the event with expenses projected \$2100 (Class projects \$900, Basket materials \$500, Printing/Advertising \$250, Decor \$150 and Auctria \$300) and income projected of \$9500 (Sponsorship \$2000, 50/50 Raffle \$200, Classroom Art Projects \$1500, Baskets \$1800, Silent Auction \$3700, Raffle Items \$300).
- Nielson reports she is working on sponsorship and silent auction items. She states she has two sponsors confirmed and 15 items donated to date. The silent auction committee is meeting this Thursday virtually.
- Fraser reports they are thinking of using an online program for the silent auction called Auctria. She states it is free for the first 250 bidders and then increases \$300 for accommodating 750 bidders. After some discussion, there was a general consensus to move forward with the free version and upgrade if needed.
- Fraser reports they are looking for someone to take photos of the baskets and silent auction items. Please contact Megan Fraser if you would like to help with this.

#### **Unfinished Business**

#### I. Board Positions 2022-2023

 Prevenas states board positions are open for next year including President, Vice President and Treasurer. If you are interested please contact Prevenas, the FFO or Principal Dooley. These board members are voted in at April's meeting.

# **New Business**

#### I. Engraved Bricks

- Prevenas reports she contacted the company who previously installed the
  engraved bricks and the cost has increased since last year by \$5/brick with a
  minimum of 13 bricks. After some discussion, there was a general consensus
  to increase the price of purchasing an engraved brick by \$5 to cover this cost.
- Prevenas states she will post to Bloomz next week about bricks with hope of

getting the bricks on the path over spring break.

Call to Audience

N/A

# Adjournment

Meeting was adjourned by unanimous consent at 10:28 AM. Next meeting will be held Tuesday, March 8th at 9:15am.

Approved 3/8/2022 BB



VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

# Tuesday, March 8, 2022 | 09:15AM | Virtual Meeting

# In Attendance

**Board Members:** Kelly Prevenas (President), Betsy Baker (Secretary), Jackie Manning (Member-at

Large), Emily Schaefer (Treasurer)

Community Members: Megan Fraser, Julie Nielson, Fatima Bravo

Principal/Staff: Jennifer Dooley (Principal), Carole Siegler (Vice President of Governing Board)

# Call to Order

Meeting called to order by Prevenas at 9:16 am. Quorum is met.

# **Approval of Minutes**

February 2022 Minutes was approved by unanimous consent.

# Principal's Report

- Principal Dooley reports that an email went out yesterday for enrollment confirmation for the 2022-2023 school year.
- VVELC summer program registration will begin next week with limited space compared to previous years due to staffing.

# **Committee and Officer Reports**

# I. Treasurer's Report

- Approval of February Financials
  - Income for the month totaled \$1,053.40 including \$98.02 from AmazonSmile, \$678.79 from the Art Auction, \$18.00 from Basha's Community Support and \$258.59 from Beyond read Dine-Out. Expenses totaled \$430.10 including \$93.57 from Art Auction, \$36.53 for FFO expenses and \$300 from Staff Appreciation Luncheon.
  - Overall, Prevenas reports we are exceeding our budget in many income line items and are doing well for the year.
  - Motion to approve the February Financial Report made by Prevenas, seconded by Baker and approved with unanimous consent.
- Grant Requests
  - Ms. McKenzie is requesting \$38.00 for a 48 pack of 8x10 canvas panels for her classroom's self portrait project
    - Motion to approve this grant request totaling \$38.00 made by Prevenas, seconded by Manning, approved unanimously.
  - Grant request for new teacher orientation for two t-shirts at \$10.50 and 4 gift cards at \$5 each totaling \$41.00
    - Motion to approve this grant request for the gift cards only as the t-shirts will be voted on at a later date made by Prevenas, seconded by Baker, approved unanimously.
  - Grant requested verbally from Principal Dooley for two new Cozy
     Coupe Cars as two have broken, price of items not to exceed \$150.
    - Motion to approve this grant request made by Prevenas, seconded by Manning, approved unanimously.

#### II. Dine-Out

- Next Dine-Out is March 29th at Chipotle on Wetmore from 4-9pm. A code or flyer is needed. Prevenas states she will put fliers in cubbies on March 28th.
- Last dine-out for the school year will be in April at Rubio's.

# III. DFFO Report

- Teacher retention is currently at 82% for the district.
- District is currently in the middle of budget planning for next year and will be finalized this summer.
- There will be a board election this fall.
- Masks are currently optional in schools as Pima County is now in the "yellow" moderate zone.
- Community Schools are in great need of staff especially for middle school coaches. Please inquire through Community Schools.
  - Community Schools Summer Program registration to begin after spring break.

# IV. Book Fair

- Manning states spring book fair is the week of March 14th. The theme is "Reading is Magic."
- Books to be delivered Thursday and set up on Friday in the Library.
- Shifts are still available to volunteer at the cash register. Manning states she will make a Bloomz post for Principal Dooley to post for volunteers.

# V. Community Service Project

- Baker states community service drive will be Monday 3/14 through Friday 3/18. The drive will be collecting new pajamas and books for the Angel Heart Pajama Project. Pajamas need to be new, complete sets that are flame retardant and sizes needed are 0 months to children's XXL.
- Items can be dropped off at the boxes located by the book drive.
- Baker reports the donations will be picked up by Stacie at Angel Heart Pajama Project on Monday, March 28th at 9:30 AM after spring break.

#### VI. CFSD Foundation

- Nielson states Teacher of the Year Event is May 1st 2-4pm at Skyline Country Club. More details to come.
- Foundation is looking for volunteers for the Board for next year.

#### VII. Art Auction

- Fraser reports the event will be April 4th-8th at drop off and pick up. They will
  use app Auctria for the bidding.
- Classroom basket items are needed by Friday, March 11th.
- There was some discussion about volunteers and a general consensus was made to have some volunteers for set up/take down and 1-2 volunteers during drop off hours to assist with any questions and with raffle, etc.
- There was also a discussion about how to organize items due to limited space. Principal Dooley suggested using the library for overflow.
- Nielson reports currently have 25 items for silent auction and 3 sponsors confirmed. This committee's deadline for silent auction items/sponsorship is Friday, March 11th.

#### **Unfinished Business**

#### I. Board Positions 2022-2023

Prevenas states board positions are open for next year including President,
 Vice President and Treasurer. If you are interested please contact Prevenas,
 the FFO or Principal Dooley.

# II. Engraved Bricks

 Prevenas states received 17-18 order forms for bricks and will send them over to vendor for installation.

# **New Business**

# I. Teacher Appreciation

Prevenas reports Teacher Appreciation week is May 2-6th. There will be a
theme for each day for a gift idea for the teachers. FFO may also have a table
with an activity for students to do. If you have any ideas please email
Prevenas. More details to come at the next meeting.

#### Call to Audience

Prevenas reports Manzanita is having an outdoor Spanish movie night on April 1st with food trucks that is open to the community.

#### Adiournment

Meeting was adjourned by unanimous consent at 10:10 AM. Next meeting will be held Tuesday, April

12th at 9:15am.

Approved 4/12/2022 BB



VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

# Tuesday, April 12, 2022 | 09:15 AM | VVELC Staff Lounge & Virtual Meeting

#### In Attendance

Board Members: Kelly Prevenas (President), Betsy Baker (Secretary), Jackie Manning (Member-at

Large), Stephanie Zwaga (Member-at-Large), Emily Schaefer (Treasurer)

Community Members: Megan Fraser, Fatima Bravo

**Principal/Staff:** Jennifer Dooley (Principal), Carole Siegler (President of Governing Board)

# Call to Order

Meeting called to order by Prevenas at 9:18 am. Quorum is met.

# **Approval of Minutes**

March 2022 Minutes was approved by unanimous consent.

# Principal's Report

- Principal Dooley reports a huge success with the art auction and thanks everyone who supported this event.
- Summer registration opened on March 14th and is currently at capacity due to limited staffing this year.
- Registration for 2022-2023 has openings in the half day Young 3's classroom with all other classrooms at capacity with waitlists.

# **Committee and Officer Reports**

# I. Treasurer's Report

- Approval of March Financials
  - Income for the month totaled \$3,467.96 including \$985.06 for Art Auction, \$2,335.75 for Bricks and \$147.15 for Panda Express and Oregano Dine-Outs. Expenses included \$286.67 for the Art Auction, \$120.00 for CFSD Activities, \$144.08 for Grant Requests, \$26.53 for FFO expenses for Quickbooks totaling \$577.28.
  - Prevenas reports Interstate is not doing commissions this year for photos but plans to do it next year.
  - Motion to approve the March Financial Report made by Prevenas, seconded by Zwaga and approved with unanimous consent.
- Grant Requests
  - Schaefer reports the district is requesting an estimate of two t-shirts at \$10.50 for new teacher orientation.
    - Motion to approve \$21 for new teacher t-shirts made by Prevenas seconded by Baker, and approved with unanimous consent.

#### II. Dine-Out

Last Dine-Out is at Rubios on North Campbell on April 28th from 3pm-8pm.
 Zwaga reports you can use the mobile app and enter promo code "Donate" or present flyer.

#### III. DFFO Report

- District is asking for families to register for school for next year to assist with hiring next year's staff.
- DFFO Board meetings will now be in-person and live streamed
- District applied for a second time for a grant for COVID Mitigation. The grant is approximately \$3.75 million and would cover items such as shade sails, new special education buses, and air filtration units.
- Community Schools is looking for staff for their CARE program.

#### IV. Book Fair

- Manning states thank you to everyone for a successful book fair. The book fair brought in \$1,758.64 for the school.
- Manning reports there is also approximately \$700 in Scholastic Dollars for the school to use for books as well.

# V. Community Service Project

 Baker states approximately 100 pajamas and books were donated last month to Angel Heart Pajama Project and thanks everyone for their contribution.

#### VI. CFSD Foundation

- Teacher of the Year Event is May 1st from 2-4pm at Skyline Country Club.
   Tickets are \$24.
- Foundation is looking for volunteers for the Board for next year.

# VII. Art Auction

- Fraser reports a successful event in this first time modified format and states it is expected to have raised approximately \$11,000 which exceeded the initial goal of \$9,500.
- Fraser states the Auctria website worked well as it was easy to run reports and each item had its own QR code. Fraser states Auctria account expires 4/12/23 so could possibly be used for next year if the event was held early enough.

#### **Unfinished Business**

# I. Board Election 2022-2023

- Motion to approve Betsy Baker for 2022-2023 Secretary made by Prevenas seconded by Fraser, approved unanimously.
- Motion to approve Stephanie Zwaga for 2022-2023 Member-at-Large made by Prevenas seconded by Baker, approved unanimously.

# II. Engraved Bricks

Prevenas states the 18 bricks have been installed on the pathway.

# III. Teacher and Staff Appreciation Week

- Week of May 2-6th. The Staff Appreciation committee will provide snacks for the staff each day.
- Prevenas reports there will be a small craft each day at the FFO table for children to complete to give to their teachers as well as a theme for an optional gift each day.

#### **New Business**

# I. Volunteer Appreciation

 Prevenas reports May 11th there will be coffee and pastries for parents who have volunteered for VVELC to say thank you.

# II. Last Day of School

Prevenas states there will be a photo booth for the last week of school.

# III. Committee Chairs/Co-Chairs 2022-2023

- Prevenas reports Baker will continue as Community Service Chair and Zwaga for Dine Outs.
- Open Positions for next year include Staff Appreciation, Book Fair and Art Auction. If anyone is interested in chairing these positions please contact the FFO or Principal Dooley.

#### Call to Audience

# Adjournment

Meeting was adjourned by unanimous consent at 10:06 AM. Last meeting of the school year will be held Tuesday, May 10th at 9:15am.



VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

# Tuesday, May 10, 2022 09:15 AM VVELC Staff Lounge & Virtual Meeting

#### In Attendance

Board Members: Kelly Prevenas (President), Betsy Baker (Secretary), Jackie Manning (Member-at

Large), Stephanie Zwaga (Member-at-Large), Emily Schaefer (Treasurer)

Community Members: Megan Fraser, Suzi Messing

Principal/Staff: Jennifer Dooley (Principal)

#### Call to Order

Meeting called to order by Prevenas at 9:17 am. Quorum is met.

# **Approval of Minutes**

April 2022 Minutes was approved by unanimous consent.

# Principal's Report

- Principal Dooley thanks everyone for their hard work this year and appreciates all the support in making this school year special.
- Water days to return next week on Tuesday and Fridays. A post to go out on Bloomz with details.

# **Committee and Officer Reports**

#### I. Treasurer's Report

- Approval of April Financials
  - Income for the month totaled \$12,432.81 including \$10,407.56 from the Art Auction, \$266.61 for Dine-Outs and \$1,758.64 from the book fair. Expenses included \$920.92 for the Art Auction, \$93.11 for Family Events, \$26.53 for FFO expenses for Quickbooks, \$41.36 for FFO meetings and \$882.85 for Staff Appreciation totaling \$1,964.77.
  - Motion to approve the April Financial Report made by Prevenas, seconded by Baker and approved with unanimous consent.
- Grant Requests
  - None this month

# II. Dine-Out

 Rubios brought in \$483.33 which was the best dine-out of the year. Overall the FFO budgeted \$800 for income in dine-outs and it is projected to exceed the goal at \$1700!

# III. DFFO Report

- The superintendent reported a proposed budget for 2 million dollars to increase employee's salaries. The board approved a retention bonus for teachers with 300 contracts sent out to returning teachers. Also there was a 14% increase to support personal salaries. The superintendent also reported about a 38.5 million dollar proposed bond on the ballot in November. The district applied for a grant in the second round from the state for COVID mitigation and is waiting to hear back.
- Community schools still has some openings for summer day camp at the high school. There are still spots for KinderPlus at Ventana Vista. Community Schools is looking for employees for the care program. Applicants need to be at least a junior with a driver's license. Also they are in need of coaches at the middle school level. There will be a drivers training at the high school on June 4th and July 9th. Sixth grade boot camp will be July 25-29th. Registration opens the first week of July.
- The Foundation reported they had the Teacher of the Year event at Skyline Country Club with 140 tickets sold. The Foundation raised \$90,000 for the

year and will be presenting a check at the next board meeting. The Foundation is looking for board members for 2022-2023 year.

• An event was held last week for bus driver appreciation.

#### IV. Book Fair

- The spring book fair brought in \$1,758.64 for the school.
- Manning reports there is also approximately \$700 in Scholastic Dollars for the school to use for books as well.

# V. Art Auction

- Fraser reports she made a document in the FFO drive for next year's chair(s) on a step-by-step on how to run the event.
- The Auctria app the event used this year expires April 12,2023 so the committee could plan the event before this date to use the app again next year.

#### **Unfinished Business**

### I. Board Election 2022-2023

- Motion to approve Julie Nielson for 2022-2023 Treasurer made by Prevenas seconded by Manning, approved unanimously.
- Motion to approve Tina lenna-Balistreri for 2022-2023 Member-at-Large made by Prevenas seconded by Baker, approved unanimously.
- Motion to approve Kelly Prevenas for 2022-2023 President made by Baker, seconded by Zwaga, approved unanimously.

# II. Last Day of School

 Messing reports she made a photo booth to go up the Monday of the last week of school. She states the photo booth can be used for next year as well for first day of school.

# III. Committee Chairs 2022-2023

 Prevenas reports there are openings for committee chairs for the staff appreciation and the art auction committees for next year. If anyone has any interest or questions in these positions please reach out to the FFO or Principal Dooley.

#### **New Business**

#### Call to Audience

#### Adjournment

Meeting was adjourned by unanimous consent at 9:44 AM. This was the last meeting of 2021-2022 school year. 2022-2023 Board to meet in July with date TBD.