



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY
ORGANIZATION

Tuesday, October 5, 2021 | 09:15AM | Virtual Meeting

In Attendance

Board Members: Kelly Prevenas (President), Emily Schaefer (Treasurer), Betsy Baker (Secretary), Jackie Manning (Member-at-Large), Stephanie Zwaga (Member-at-Large)

Community Members: Suzi Messing, Megan Fraser, Julie Nielson, Cherie Lungay

Principal/Staff: Jennifer Dooley (Principal), Carole Siegler (Vice President of Governing Board)

Call to Order

Meeting called to order by Prevenas at 9:19 am. Quorum is met.

Approval of Minutes

- September 2021 Minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley reports a continued great start to the year and thanks everyone for their contribution to this.
- Upcoming events include Picture Days and Trunk or Treat.
- Manning asked for a post to Bloomz explaining Trunk or Treat as we have many new families who may not know what it is. Prevenas states she will post.

Committee and Officer Reports

I. Treasurer's Report

- Approval of September Financials
 - Schaefer reports income for the month was \$6,914.91 including from Basha's Community Support (\$21.00), Direct Donations (\$4,808.80), Fry's Community Rewards (\$6.64) and Book Fair (\$2,078.47)
 - Expenses for the month per Schaefer totaled \$449.28 including FFO expenses (\$82.97) and Staff Appreciation (\$366.31).
 - Motion to approve September Financial Report made by Prevenas, seconded by Baker, and approved with unanimous consent.
- Grant Requests
 - Principal Dooley submitted a grant request for ride on toys to be used by all children on the playground totaling \$168.60. Principal Dooley states these toys need to be replaced as the current ones wheels are broken.
 - Motion to approve grant request made by Prevenas, seconded by Schaefer and unanimously approved.

II. Dine-Out

- Zwaga reports will have a total and check for Fini's Landing Dine-Out from September by the end of the week per their manager.
- October 19th Dine-Out at MOD Pizza with 20% going back to the school.
- Zwaga states she is working on November 18th Dine-Out at Raising Cane's.
- Zwaga discussed possibly doing two Dine-Outs for the month of December with one being Krispy Kreme and another being a typical dine out. The general consensus was to try this.

III. Staff Appreciation

- Prevenas reports from an email from the committee chairs a big thank you to everyone who contributed to the September Staff Appreciation Luncheon where Baggins was served to staff as well as donated individual snack items/drinks.
- The committee reports they will skip a formal luncheon for October due to budget restrictions/COVID precautions but will have donated store bought, individual snacks on October 21st. There will be a sign up sheet to donate.

Please contact Prevenas if you would like to be added to this email list to donate.

IV. Art Auction

- Fraser reports they are 179 days out from the event and had their first virtual meeting last night with the committee where they talked about the event vision, plan and timeline.
- Volunteers were asked to email Fraser and Nielson by 10/18 to let them know their committee preference.
- January is when heavy planning will begin.

V. Book Fair

- Manning states there was a date change for the Book Fair to March 14-18th and Pajama Nights to March 15-16th due to Principal Dooley being out of town.

VI. Service Project

- Disney Family Volunteering continues to be on hiatus. Baker will continue to check the website as in previous years the Disney tickets received were used to auction off at the art auction.
- First semester project to be collecting items for “Busy Bags” for Ronald McDonald House of Southern Arizona. These bags are given to children who are staying with their families at the Ronald McDonald House.
- Arts and Crafts and toy items such as crayons, playdough, small toys (not plush) to be collected November 15-19th in boxes by FFO table and organizing/making bags with all classrooms participating on the morning Monday November 22nd.
- Baker will put together a specific list of items to be donated that can be posted to Bloomz 1-2 weeks before.
- Baker will contact Ronald McDonald House to see if they can pick up the items on November 22nd.

VII. DFFO Report

- Prevenas reports the next meeting is this Thursday, October 7th.
- Catalina Foothills High School FFO President is looking for volunteers to help with grad night. If you are interested in volunteering please contact Prevenas.
- There is a FFO district training on Thursday October 7 that Prevenas and Schaefer will attend.

Unfinished Business

I. T-shirt Sales

- Prevenas states almost all shirts have been sold except 3 size smalls. Order forms for x-small shirts are available on the FFO table and need to be placed by Friday, October 8th.
- Prevenas reports she has had some questions about parents wanting adult sized shirts and asked the group’s thoughts on this. There was a general consensus to look into this.

II. Trunk or Treat

- To be held Thursday, October 21st from 6-7pm. Set up for cars who are decorating at 5:30PM. The whole family is welcome and everyone is encouraged to bring a flashlight.
- 35 slots to decorate a car have been filled.
- The FFO will have a table with water bottles. There will be a photo booth made by Messing.
- There was a discussion on marking the spots for the cars to space them out possibly with painter’s tape.

III. Picture Days

- To be Tuesday, October 19th and Wednesday, October 20th.
- If your child attends both days they will have their individual picture on Tuesday and class picture both days.
- If your child does not attend either day then contact your teacher to coordinate a time on those days to come in for a picture.
- Ordering will be online.

New Business

I. Spirit Days

- Prevenas reports spirit days were previously supposed to be every Wednesday however not all children attend Wednesdays. There was a discussion leading to general consensus to have spirit days on Tuesday and Wednesday each week to include more students.

Call to Audience

N/A

Adjournment

Meeting was adjourned by unanimous consent at 9:56 AM. Next meeting will be held Tuesday, November 9th at 9:15am.