



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY
ORGANIZATION

Tuesday, January 11, 2022 | 09:15AM | Virtual Meeting

In Attendance

Board Members: Kelly Prevenas (President), Betsy Baker (Secretary), Stephanie Zwaga (Member-at-Large), Jackie Manning (Member-at Large), Emily Schaefer (Treasurer)

Community Members: Megan Fraser, Julie Nielson, Bin Hu

Principal/Staff: Jennifer Dooley (Principal), Carole Sigler (Vice President of Governing Board)

Call to Order

Meeting called to order by Prevenas at 9:15 am. Quorum is met.

Approval of Minutes

- December 2021 Minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley states the school continues with its mitigation for COVID and will continue to adjust and adapt to keep everyone as safe as possible.
- Registration for 2022-2023 is still open and many classes are getting close to capacity.
- Principal Dooley states she appreciates the parent volunteers in the Library and will continue with as the new mitigation allows volunteers on a limited basis and this position is a solo 20 minute activity.
- There was a question from Prevenas if enrichment will be offered next year and Principal Dooley stated it is too early to tell and will look into this summer.
- There was another question from Prevenas on Pajama Nights being held with current COVID climate and Principal Dooley reports to hold for now and to discuss more in February.
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Committee and Officer Reports

I. Treasurer's Report

- Approval of December Financials
 - Income for the month totaled \$122.00 including \$42.00 from Basha's Community Support and \$80.00 from dine-out at Raising Canes.
 - Expenses for the month totaled \$3,586.81 including \$88.80 for Grant Requests, \$26.53 for FFO expenses for Quickbooks, \$573.40 for Staff Appreciation Luncheon and \$3,020.08 for picnic tables for outdoor learning area.
 - The December Financial Report was approved by unanimous consent.
- Grant Requests
 - No grant requests today

II. Dine-Out

- Zwaga states next dine out at Beyond Bread Ina/Oracle location on January 26 from 4-7pm with 20% going to VVELC and no flier required.
- Zwaga reports she is looking at possible options for February including Sauce, Chipotle or Panda Express.

III. Art Auction

- Fraser reports herself and Nielson met with Principal Dooley and discussed possibly modifying the event due to the updated mitigation strategies and COVID climate right now. They discussed possibly doing a safer more doable option onsite at VVELC in the entry hallway.
- Fraser states benefits to doing the event still in this manner are it is COVID friendly, families will be walking through the hallways for drop off/pick up so they will see the auction, and will lower budget/expenses. She states it may lower the overall goal of money raised.
- Principal Dooley suggested putting out a survey to parents to ask their

thoughts on the event. There was a general consensus to move forward with this.

- There was discussion on how to move forward with the event in this manner including ideas for how to set up baskets, how the auction will look, how to get the kids/classrooms involved.

Unfinished Business

I. Library Volunteers

- Prevenas states there are 13 slots open for this semester to help organize the library by restocking books. Volunteers are asked if one time during that week at their convenience they can go through the library and make sure the books are in the right spot by the sticker on the back. Sign up is on Bloomz.

New Business

I. Board Positions 2022-2023

- Prevenas reports there are positions open for next year's board including President, Vice President, Treasurer and Member-at-Large. In the past years there have also been two co-presidents. If you are interested or have questions feel free to reach out to the FFO as all are welcome. Baker and Zwaga have offered to stay in their current positions of Secretary and Member-at-Large.

Call to Audience

N/A

Adjournment

Meeting was adjourned by unanimous consent at 9:52 AM. Next meeting will be held Tuesday, February 8th at 9:15am.

Approved 2/8/2022

BB