



Meeting Agenda

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

Tuesday, December 13, 2022 | 9:15 AM | Staff Lounge & Virtual

Members

Kelly Prevenas, **President** | Julie Nielson, **Treasurer** | Betsy Baker, **Secretary** |
Tina Ienna-Balistreri, **Member-At-Large** | Stephanie Zwaga, **Member-At-Large**

Call to Order and Welcome	Kelly Prevenas
Approval of Minutes	Kelly Prevenas
Committee and Officer Reports	
I. Principal's Report	Jennifer Dooley
II. Treasurer's Report	Julie Nielson
a. Approval of November financials	
b. Grant requests	
III. CFSD Foundation	Julie Nielson
IV. DFFO Report	Kelly Prevenas
V. Dine-out	Stephanie Zwaga
VI. Book Fair	Kaitlin Jones
VII. Community Service	Betsy Baker
VIII. Staff Appreciation	Kelly Prevenas
IX. Art Auction	
Unfinished Business	
I. Bricks	Kelly Prevenas
New Business	
I. PJ/Literacy Night	Kelly Prevenas

Adjourn



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY
ORGANIZATION

Tuesday, November 8, 2022 | 09:15 AM | VVELC Staff Lounge & Virtual Meeting

In Attendance

Board Members: Kelly Prevenas (President), Betsy Baker (Secretary), Tina Ienna-Balistreri (Member-at Large), Stephanie Zwaga (Member-at-Large),

Community Members: Taylor Rascher

Principal/Staff: Jennifer Dooley (Principal), Carole Siegler (President of Governing Board)

Call to Order

Meeting called to order by Prevenas at 9:17 am. Quorum is met.

Approval of Minutes

- October 2022 Minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley reports application for open enrollment is open through January 31st. If families are interested in KinderPlus they will need to register for this separately. Registration for KinderPlus opens the day after the first Kinder Show and Tell for each school. This schedule is posted on Bloomz. Feel free to reach out to Principal Dooley or Ms. Margie with questions.
- VVELC registration opens for returning families on December 1st, new in-district families December 8th and new out of district families December 15th.

Committee and Officer Reports

I. Treasurer's Report

- Approval of October Financials
 - Income for the month totaled \$88.60 including \$61.60 from dine-outs and \$25.00 from T-shirts.
 - Expenses totaled to \$375.29 including \$31.03 for Family Events, 31.83 for FFO expenses, \$43.48 for FFO meetings and \$268.95 for grant requests.
 - October Financials were approved as distributed with unanimous consent.
- Grant Requests
 - N/A

II. CFSD Foundation

- Teacher of the Year Nominations are going on through the month of November. Nominations can be made online at cfsdfoundation.org.
- The Foundation is in need of volunteers specifically a liaison for the Manzanita school and someone to help with the website.

III. DFFO

- All CFSD schools recently received a letter grade of A.
- Open Enrollment applications open through January 31st.
- Community schools will have a winter break program. Sign up is available for Kindergarten Show and Tells. For KinderPlus, families can apply the next day after the 1st Show and Tell for each school. The first five days in-district families will be considered and then on a first come basis.
- The high school is having a fundraiser to collect items for the Boys and Girls Club over winter break. There will be boxes to collect items at the high school.

IV. Dine-Out

- MOD Pizza dine-out brought in \$116.12.
- November 9th dine-out at Fini's Landing at Swan and Sunrise with 15% going back to VVELC.

- December 14th the dine-out is at Panda Express at 2800 N. Campbell from 10:30 am-9 pm with 20% going back to VVELC. Flyer required.
- January 9th dine-out at Chipotle Wetmore location from 4-8pm with 33% going back to VVELC.

V. Community Service

- Baker reports items for the “Busy Bag” community service drive for the Ronald McDonald House can be dropped off through November 14th at the FFO table.
- Students will be assembling the bags and decorating them on Tuesday, November 15th.

VI. Staff Appreciation

- Next staff appreciation is Thursday, November 10th with a “Thanks-a-Latte” theme with each staff receiving a \$5 Starbucks card in a decorated cup.
- Next month tentatively will be a catered lunch from Sauce on Thursday, December 15th.

VII. Art Auction

- The committee is working on getting the contract signed for the venue.
- An email went out to the committee yesterday for the event asking if anyone has any business connections to help with donations for silent auction, tables/chairs, DJ, etc. If anyone does, please reach out to the committee, FFO or Principal Dooley.

Unfinished Business

I. T-Shirts

- Prevenas reports all adult shirts were distributed.
- There are still shirts available for purchase including one medium and large adult shirt, one youth small and 13 x-small youth shirts for \$25 each.

New Business

I. Bricks

- Brick sales begin November 28th through December 12th. The company requires a minimum of 13 brick orders for installation.
- There will be forms at the FFO table for families to order.

Call to Audience

Adjournment

Meeting was adjourned by unanimous consent at 10:08 am. Next meeting is scheduled for Tuesday, December 13th at 9:15AM.

Valley View Preschool FFO

Balance Sheet

As of November 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking (8832)	30,129.15
Petty Cash	0.00
Total Bank Accounts	\$30,129.15
Total Current Assets	\$30,129.15
TOTAL ASSETS	\$30,129.15
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Bal Equity	12,522.72
Retained Earnings	36,954.23
Net Income	-19,347.80
Total Equity	\$30,129.15
TOTAL LIABILITIES AND EQUITY	\$30,129.15

Valley View Preschool FFO

Profit and Loss

November 2022

	TOTAL
Income	
AmazonSmile	66.56
Bashas Community Support	12.00
Dine-outs	165.00
Total Income	\$243.56
GROSS PROFIT	\$243.56
Expenses	
Community Service Event Cost	33.16
FFO Expense	31.83
FFO Meetings	43.48
NAEYC Conference	1,728.84
Staff Appreciation	200.00
T-Shirt Cost	434.20
Total Expenses	\$2,471.51
NET OPERATING INCOME	\$ -2,227.95
NET INCOME	\$ -2,227.95

Valley View Preschool FFO
Profit and Loss
July 1, 2022-June 30, 2023

	Total	Budget	% of Budget
Income			
AmazonSmile	141.03	273.00	52%
Art Auction	0.00	13,600.00	0%
Basha's Community Support	48.00	200.00	24%
Bricks	0.00	1,690.00	0%
Community Service Projects	0.00	-	-%
Dine-outs	426.60	1,200.00	36%
Direct Donations/PayPal	5,717.69	5,000.00	114%
Frys Community Rewards	65.78	100.00	66%
Mabel's Labels	202.12	200.00	101%
Parking Spot	889.44	1,150.00	77%
Photography	0.00	500.00	0%
Read-A-Thon	0.00	-	-%
Scholastic Book Fairs	1,771.18	3,600.00	49%
TShirts	1,448.60	2,000.00	72%
Total Income	\$ 10,710.44	29,513.00	
Gross Profit	\$ 10,710.44		
Expenses			
Art Auction Costs	0.00	7,000.00	0%
Basha's Community Support	0.00	-	
Bloomz	2,247.50	2,248.00	100%
Bricks	720.00	1,240.00	58%
CFSD Activies	21.36	330.00	6%
Community Service Projects	33.16	100.00	0%
Credit Card/Bank fees	0.00	200.00	0%
Direct Giving Campaign	0.00	0.00	0%
Enrichment Classes	0.00	2,500.00	0%
Family Events	31.03	500.00	6%
Grant Requests	880.94	2,600.00	34%
FFO Expenses	189.15	400.00	47%
FFO Meetings	169.68	500.00	34%
NAEYC Conference	2,763.84	3,000.00	92%
Parent Education	0.00	500.00	0%
Petty Cash	0.00	0.00	0%
Staff Appreciation	200.00	2,500.00	8%
Staff Development	0.00	1,000.00	0%
T-Shirts	2,988.10	2,400.00	125%
Volunteer Appreciation	0.00	200.00	0%

Website	0.00	295.00	0%
Wishlist Purchases	0.00	2,000.00	0%
Gift - Shade Sail	19,813.48	19,813.48	100%
Total Expenses	\$ 30,058.24	49,326.48	
Net Operating Income	-\$ 19,347.80		
Net Income	-\$ 19,347.80		

Valley View Preschool FFO			
Profit and Loss			
Nov 1st 2022 - Nov 30th 2022			
	Total	Budget	% of Budget
Income			
AmazonSmile	66.56	273.00	24%
Art Auction	0.00	13,600.00	0%
Basha's Community Support	12.00	200.00	6%
Bricks	0.00	1,690.00	0%
Community Service Projects	0.00	0.00	0%
Dine-outs	165.00	1,200.00	14%
Direct Donations/PayPal	0.00	5,000.00	0%
Frys Community Rewards	0.00	100.00	0%
Mabel's Labels	0.00	200.00	0%
Parking Spot	0.00	1,150.00	0%
Photography	0.00	500.00	0%
Read-A-Thon	0.00	0.00	0%
Scholastic Book Fairs	0.00	3,600.00	0%
TShirts	0.00	2,000.00	0%
Total Income	\$ 243.56	29,513.00	
Gross Profit	\$ 243.56		
Expenses			
Art Auction Costs	0.00	7,000.00	0%
Basha's Community Support	0.00	-	
Bloomz	0.00	2,248.00	0%
Bricks	0.00	1,240.00	0%
CFSD Activies	0.00	330.00	0%
Community Service Projects	33.16	100.00	0%
Credit Card/Bank fees	0.00	200.00	0%
Direct Giving Campaign	0.00	0.00	0%

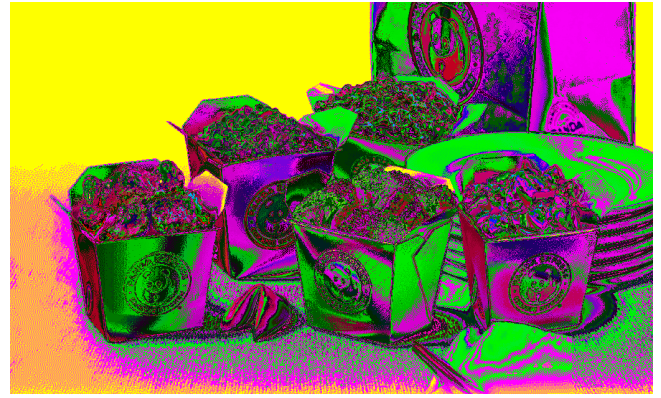
Enrichment Classes	0.00	2,500.00	0%
Family Events	0.00	500.00	0%
Grant Requests	0.00	2,600.00	0%
FFO Expenses	31.83	400.00	8%
FFO Meetings	43.48	500.00	9%
NAEYC Conference	1,728.84	3,000.00	58%
Parent Education	0.00	500.00	0%
Petty Cash	0.00	0.00	0%
Staff Appreciation	200.00	2,500.00	8%
Staff Development	0.00	1,000.00	0%
T-Shirts	434.20	2,400.00	18%
Volunteer Appreciation	0.00	200.00	0%
Website	0.00	295.00	0%
Wishlist Purchases	0.00	2,000.00	0%
Total Expenses	\$ 2,471.51	29,513.00	
Net Operating Income	-\$ 2,227.95		
Net Income	-\$ 2,227.95		

Fundraiser for

Valley View Preschool Family Faculty Organization

20% of event sales will be donated

We raise funds to help our students (for things like field trips, new technology for classrooms.)



When

Wednesday, December 14, 2022

Time: 10:30 AM to 9:00 PM

Where

Panda Express located at:

**2800 N. Campbell Ave. Tucson AZ 85719
(520) 323 - 8899**

How to Order



Online

**PandaExpress.com or the App.
Enter 345572 in the fundraiser code box**

or



In-Person

**Bring paper flyer or show it on
your smartphone**

Order ahead or on the event day Wednesday, December 14, 2022



Health and Safety

Committed to your health and safety. Panda Express is recognized as **America's safest restaurant brand.**

Participating fundraiser guests are required to present a valid fundraiser flyer (paper copy or digital image) with each order to receive credit towards the fundraiser. Flyers may not be distributed inside or within the vicinity of the restaurant including, without limitation to, the restaurant parking lot before or during the fundraiser. Panda Restaurant Group reserves the right cancel any and all fundraiser events, if the Panda Restaurant Group Fundraiser Guidelines are not followed. Panda Restaurant Group will donate 20% of all purchases made, pre-tax and before fees, at the designated date, time, and your Panda Express location when purchased with your unique code at check-out or when a copy of this flyer is presented. Purchase(s) of gift cards do not count towards the fundraiser, but purchases made with gift cards will count. No portion of purchase is tax deductible.