



Meeting Agenda

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

February 7, 2024 | 9:15 AM | Staff Lounge & Virtual

Board Members

Rachel Martin & Krista Kinzinger, **Co-Presidents** | Taylor Rascher, **Treasurer** |
Betsy Baker, **Secretary** | Kaitlin Jones, **Member-At-Large** | Sarah Levine, **Member-At-Large**

Call to Order and Welcome Krista Kinzinger

Approval of Minutes Krista Kinzinger

Committee and Officer Reports

I. Principal's Report Jennifer Dooley

II. Treasurer's Report Taylor Rascher

a. Approval of January Financials

b. Grant Requests

III. DFFO Report Krista Kinzinger

IV. Art Auction Leslie Mohktarian & Sarah Levine

V. Dine-out Monica McCusker

VI. Book Fair Kaitlin Jones

VII. Staff Appreciation BreeAuna Glenn and Jessica Papariella

VIII. Community Service Betsy Baker

Unfinished Business

I. Literacy Night

II. Board Positions

New Business

Adjourn



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER
FAMILY FACULTY ORGANIZATION

Wednesday, January 10, 2024 | 09:15 AM | VVELC Staff Lounge & Virtual

In Attendance

Board Members: Rachel Martin (Co-President), Taylor Rascher (Treasurer), Betsy Baker (Secretary), Kaitlin Jones (Member-at-Large), Sarah Levine (Member-at-Large), Krista Kinzinger (Co-President)

Community Members: BreeAuna Glenn, Monica Piccoli, Leslie Mokharian

Principal/Staff: Jennifer Dooley (Principal)

Call to Order

Meeting called to order by Martin at 9:16 am. Quorum is met.

Approval of Minutes

- Motion to approve December 2023 Minutes made by Kinzinger, seconded by Rascher, approved unanimously.

Principal's Report

- The playground updates for new music equipment went through the gift donation process through the governing board and was approved last night.
- VVELC 2024-2025 registration is close to capacity with young 3's class full.
- Summer programming will come out soon.
- Parts of the shade sails that needed to be fixed from the monsoons were partially completed over break.
- Construction on the front door was delayed as waiting for other projects at other schools to be completed.

Committee and Officer Reports

I. Treasurer's Report

- Approval December Financials
 - Income totaled \$2,974.20 including \$2,730.00 from bricks, \$100 from dine-outs, \$94.20 from direct donations, and \$50 from t-shirts
 - Expenses totaled \$6,011.30 including \$31.83 for FFO expenses, \$40.15 for FFO meetings, \$2,540.32 for NAEYC Conference, and \$3,399.00 for staff development for SAZAEYC conference.
 - Motion to approve December Financials made by Kinzinger seconded by Martin, approved unanimously.
- Grant Requests/Wishlist items
 - Motion to approve \$199.93 for classroom materials for Room 13 made by Rascher, seconded by Levine, approved unanimously.
 - Motion to approve up to \$200 for classroom materials including Spanish books for Ms. Cynthia in Room 10 made by Rascher, seconded by Levine, approved unanimously.
 - Motion to approve \$100 for dinosaur cookie cutters, dinosaur skeleton, paleontologist costumes and tools for Ms. McKenzie's room for a dinosaur unit made by Rascher, seconded by Levine, approved unanimously.
 - Motion to approve \$18.45 for egg shakers for a music and movement unit for Ms. McKenzie made by Rascher, seconded by Levine, approved unanimously.
 - Motion to approve \$67 for a rock a gem collection with magnifying glasses for Ms. McKenzie for a rock and gem study made by Rascher, seconded by Levine, approved unanimously.
 - Motion to approve wishlist item made by Ms. Jennifer and Ms. Teri for \$104.98 for supplies of concrete bricks and latex exterior paint to

create an outdoor track area by the outdoor area by rooms 1 and 2 made by Rascher, seconded by Levine, approved unanimously.

II. Art Auction

- The event will be March 2, 2024 at La Encantada from 5-8pm.
- We are looking for sponsors and donations for the event, please reach out to the FFO or Levine if interested.
- Room Basket sign ups have gone out, please drop off items to boxes outside the classroom by February 9th.
- Classroom art projects to go out to teachers soon.
- Committee will be meeting after the FFO meeting today.

I. Dine Out

- Rubio's dine-out brought in \$154.82 and Blanco raised \$150.
- Next dine-out is at Fini's Landing on January 17th during all operating hours.

II. Staff Appreciation

- Next event is Thursday, January 18th with a theme of "Poppin' in the New Year" with drinks and popcorn. A sign up will go out today to the committee.
- Next month will be a candy and sweet bar.

III. Community Service

- Spring community service project will coincide with the book fair and literacy nights to collect books and pajamas for the Angel Heart Pajama Project the week of March 18th.

IV. Book Fair

- Spring book fair will be the week of March 18th with a spring theme.

Unfinished Business

I. Bricks

- Installation was delayed due to rain. Kinzinger has reached out to confirm a new date and is awaiting a reply from the installer.

II. Literacy Nights

- March 19th and 20th from 6-7pm

New Business

I. Board Positions 2024-2025

- Open positions for next year include president/co-president, vice president and member-at-large. If interested please contact FFO or Principal Dooley.

Call to Audience

Adjournment

Meeting was adjourned by unanimous consent at 9:57 am. Next meeting Wednesday, February 14th at 9:15 am.