



Meeting Agenda

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

Tuesday, May 9, 2023 | 9:15 AM | Library & Virtual

Members

Kelly Prevenas, **President** | Julie Nielson, **Treasurer** | Betsy Baker, **Secretary** |
Tina Ienna-Balistreri, **Member-At-Large** | Stephanie Zwaga, **Member-At-Large**

Call to Order and Welcome

Kelly Prevenas

Approval of Minutes

Kelly Prevenas

Committee and Officer Reports

- | | |
|---------------------------------|-----------------|
| I. Principal's Report | Jennifer Dooley |
| II. Treasurer's Report | Julie Nielson |
| a. Approval of April financials | |
| b. Grant requests | |
| III. CFSD Foundation | Julie Nielson |
| IV. DFFO Report | Kelly Prevenas |
| V. Dine-out | Stephanie Zwaga |
| VI. Staff Appreciation | Betsy/Kelly |

Unfinished Business

- | | |
|---------------------|----------------|
| I. Committee chairs | Kelly Prevenas |
|---------------------|----------------|

New Business

- | | |
|-----------------------|----------------|
| I. Last day of school | Kelly Prevenas |
|-----------------------|----------------|

Adjourn

Tuesday, April 11, 2023 | 09:15 AM | VVELC Staff Lounge & Virtual Meeting

In Attendance

Board Members: Kelly Prevenas (President), Tina Ienna-Balistreri (Member-at Large), Stephanie Zwaga (Member-at-Large)

Community Members: Krista Kinzinger, Rachel Martin, Kaitlin Jones, Sarah Pifer, Taylor Rascher

Principal/Staff: Jennifer Dooley (Principal)

Call to Order

Meeting called to order by Prevenas at 9:25 am. Quorum is met.

Approval of Minutes

- March 2023 Minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley states family conferences start April 17th-27th.
- Young 3's still have openings for next year all other classrooms are at capacity.
- Water days will resume Tuesdays and Fridays starting May 2nd.

Committee and Officer Reports

- **Treasurer's Report**
 - Approval of March Financials
 - Income for the month totaled \$18,638.29 including \$18,511.84 from Art Auction, \$12.00 Basha's Community Support. Dine-outs 89.45, t-shirts 25.00
 - Expenses totaled to \$6,388.58 including \$4,732.58 for Art Auction, Bricks \$ 520, CFSD Activities \$ 141.22, Family events 168.83, Grant request 45.24, FFO Expenses 110.81, FFO Meeting 44.54, Staff Appreciation 625.36
 - March Financials were approved as distributed with unanimous consent.
 - Prevenas explained to future members how the budget works.
 - Grant Requests
 - Motion to approve \$600 for Professional Development for the VVELC staff made by Prevenas, seconded by Zwaga, approved unanimously
- **DFFO**
 - Testing for elementary, middle & high school
 - Proposal for increasing teacher's salaries & staff.
 - 4/24 Falcon Flyout high schoolers graduates go back to their older schools
 - Don't forget to register.
 - Care is now open for next year

- Teacher of the year is April 16th
- **Dine-Out**
 - Zwaga says dine-out for Rubio's is 4/20. No other dine-outs yet.
- **Book Fair**
 - Jones said- Profit is \$1570.56, We raised over \$6,000 in the 2 book fairs so we have \$630.20 in scholastic book fair rewards. The points expire on 9/15/23
 - Dates confirmed for next year: Sept. 5th-8th, March 18th-22nd.
 - Could use the e-wallet in the future for grandparents to load money onto child's account.
- **Community Service:** Prevanas said that Baker donated the 29 pjs and 93 books.
- **Board Positions for 2023-2024 voted on and approved**
 - Motion to approve Krista Kinzinger as Co-President for 2023-2024 Board made by Prevenas and seconded by Zwaga approved unanimously.
 - Motion to approve Rachel Martin as Co-President for 2023-2024 Board made by Prevenas and seconded by Rascher approved unanimously.
 - Motion to approve Sarah Pifer as Vice President for 2023-2024 Board made by Prevenas and seconded by Zwaga approved unanimously.
 - Motion to approve Betsy Baker as Secretary for 2023-2024 Board made by Prevenas and seconded by Rascher approved unanimously.
 - Motion to approve Taylor Rascher as Treasurer for 2023-2024 Board made by Prevenas and seconded by Zwaga approved unanimously.
 - Motion to approve Sarah Levine as Member-at-Large for 2023-2024 Board made by Prevenas and seconded by Zwaga approved unanimously.
 - Motion to approve Kaitlin Jones as Member-at-Large for 2023-2024 Board made by Prevenas and seconded by Rascher approved unanimously.
- **Staff Appreciation:** Thursday luncheon potluck Mexican theme. May 8th- 12th is teacher appreciation week.
- **Art Auction :** Total: 13,779.26. Auctria expires this week. Prevanas is sending out the remaining art auction receipts and letters to sponsors.

New Business

- **Volunteer appreciation** to be May 9th

Call to Audience

Adjournment

Meeting was adjourned by unanimous consent at 10:07 am. Next meeting is scheduled for Tuesday, May 9th 11th at 9:15 am.

Valley View Preschool FFO
Profit and Loss
July 1, 2022-June 30, 2023

	Total	Budget	% of Budget
Income			
AmazonSmile	240.03	273.00	88%
Art Auction	20,889.36	13,600.00	154%
Basha's Community Support	120.00	200.00	60%
Bricks	1,710.00	1,690.00	101%
Community Service Projects	0.00	-	-%
Dine-outs	1,130.41	1,200.00	94%
Direct Donations/PayPal	5,817.69	5,000.00	116%
Frys Community Rewards	111.66	100.00	112%
Mabel's Labels	202.12	200.00	101%
Parking Spot	889.44	1,150.00	77%
Photography	0.00	500.00	0%
Read-A-Thon	0.00	-	-%
Scholastic Book Fairs	3,346.74	3,600.00	93%
TShirts	1,473.60	2,000.00	74%
Total Income	\$ 35,931.05	29,513.00	
Gross Profit	\$ 35,931.05		
Expenses			
Art Auction Costs	8,590.38	7,000.00	123%
Basha's Community Support	0.00	-	
Bloomz	2,247.50	2,248.00	100%
Bricks	1,240.00	1,240.00	100%
CFSD Activies	220.48	330.00	67%
Community Service Projects	33.16	100.00	0%
Credit Card/Bank fees	0.00	200.00	0%
Direct Giving Campaign	0.00	0.00	0%
Enrichment Classes	0.00	2,500.00	0%
Family Events	475.58	500.00	95%
Grant Requests	1,212.21	2,600.00	47%
FFO Expenses	461.66	400.00	115%
FFO Meetings	390.26	500.00	78%
NAEYC Conference	2,763.84	3,000.00	92%
Parent Education	0.00	500.00	0%
Petty Cash	0.00	0.00	0%
Staff Appreciation	1,610.50	2,500.00	64%
Staff Development	600.00	1,000.00	60%
T-Shirts	2,988.10	2,400.00	125%
Volunteer Appreciation	0.00	200.00	0%

Website	280.10	295.00	95%
Wishlist Purchases	679.21	2,000.00	0%
Gift - Shade Sail	19,813.48	19,813.48	100%
Total Expenses	\$ 43,606.46	49,326.48	
Net Operating Income	-\$ 7,675.41		
Net Income	-\$ 7,675.41		

Valley View Preschool FFO			
Profit and Loss			
April 1st 2023 - April 30th 2023			
	Total	Budget	% of Budget
Income			
AmazonSmile	0.00	273.00	0%
Art Auction	0.00	13,600.00	0%
Basha's Community Support	12.00	200.00	6%
Bricks	0.00	1,690.00	0%
Community Service Projects	0.00	0.00	0%
Dine-outs	236.11	1,200.00	20%
Direct Donations/PayPal	0.00	5,000.00	0%
Frys Community Rewards	45.88	100.00	46%
Mabel's Labels	0.00	200.00	0%
Parking Spot	0.00	1,150.00	0%
Photography	0.00	500.00	0%
Read-A-Thon	0.00	0.00	0%
Scholastic Book Fairs	1,575.56	3,600.00	44%
TShirts	0.00	2,000.00	0%
Total Income	\$ 1,869.55	29,513.00	
Gross Profit	\$ 1,869.55		
Expenses			
Art Auction Costs	237.50	7,000.00	3%
Basha's Community Support	0.00	-	
Bloomz	0.00	2,248.00	0%
Bricks	0.00	1,240.00	0%
CFSD Activies	0.00	330.00	0%
Community Service Projects	0.00	100.00	0%
Credit Card/Bank fees	0.00	200.00	0%
Direct Giving Campaign	0.00	0.00	0%

Enrichment Classes	0.00	2,500.00	0%
Family Events	275.72	500.00	55%
Grant Requests	0.00	2,600.00	0%
FFO Expenses	31.83	400.00	8%
FFO Meetings	44.54	500.00	9%
NAEYC Conference	0.00	3,000.00	0%
Parent Education	0.00	500.00	0%
Petty Cash	0.00	0.00	0%
Staff Appreciation	0.00	2,500.00	0%
Staff Development	600.00	1,000.00	60%
T-Shirts	0.00	2,400.00	0%
Volunteer Appreciation	0.00	200.00	0%
Website	280.10	295.00	95%
Wishlist Purchases	0.00	2,000.00	0%
Total Expenses	\$ 1,469.69	29,513.00	
Net Operating Income	\$ 399.86		
Net Income	\$ 399.86		

Valley View Preschool FFO

Profit and Loss

April 2023

	TOTAL
Income	
Bashas Community Support	12.00
Book Fair	1,575.56
Dine-outs	236.11
Frys Community Rewards	45.88
Total Income	\$1,869.55
GROSS PROFIT	\$1,869.55
Expenses	
Art Auction Costs	237.50
Family Events	275.72
FFO Expense	31.83
FFO Meetings	44.54
Staff Development	600.00
Website	280.10
Total Expenses	\$1,469.69
NET OPERATING INCOME	\$399.86
NET INCOME	\$399.86

Valley View Preschool FFO

Balance Sheet

As of May 1, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking (8832)	41,801.54
Petty Cash	0.00
Total Bank Accounts	\$41,801.54
Total Current Assets	\$41,801.54
TOTAL ASSETS	\$41,801.54
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Bal Equity	12,522.72
Retained Earnings	36,954.23
Net Income	-7,675.41
Total Equity	\$41,801.54
TOTAL LIABILITIES AND EQUITY	\$41,801.54