



Meeting Agenda

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

Tuesday, February 14, 2023 | 9:15 AM | Staff Lounge & Virtual

Members

Kelly Prevenas, **President** | Julie Nielson, **Treasurer** | Betsy Baker, **Secretary** |
Tina Ienna-Balistreri, **Member-At-Large** | Stephanie Zwaga, **Member-At-Large**

Call to Order and Welcome

Kelly Prevenas

Approval of Minutes

Kelly Prevenas

Committee and Officer Reports

- | | |
|-----------------------------------|-----------------|
| I. Principal's Report | Jennifer Dooley |
| II. Treasurer's Report | Julie Nielson |
| a. Approval of January financials | |
| b. Grant requests | |
| III. CFSD Foundation | Julie Nielson |
| IV. DFFO Report | Kelly Prevenas |
| V. Dine-out | Stephanie Zwaga |
| VI. Book Fair | Kaitlin Jones |
| VII. Staff Appreciation | Betsy/Kelly |
| VIII. Art Auction | Caroline/Tina |

Unfinished Business

- | | |
|---------------------------------|----------------|
| I. PJ/Literacy Night | Kelly Prevenas |
| II. Board & Committee Positions | Kelly Prevenas |

New Business

Adjourn



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY
ORGANIZATION

Tuesday, January 10, 2023 | 09:15 AM | VVELC Staff Lounge & Virtual Meeting

In Attendance

Board Members: Kelly Prevenas (President), Betsy Baker (Secretary), Tina Ienna-Balistreri (Member-at-Large), Stephanie Zwaga (Member-at-Large)

Community Members: Taylor Rascher, Caroline Wesnitzer

Principal/Staff: Jennifer Dooley (Principal)

Call to Order

Meeting called to order by Prevenas at 9:18 am. Quorum is met.

Approval of Minutes

- December 2022 Minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley reports 2023/2024 registration is at capacity for all rooms except Young 3's. There is a waitlist if families are interested in attending a class that is at capacity.
- Shade sail columns were installed over winter break as well as new water fountains outside with water bottle filling stations, new sand for sandboxes and gravel on the playground area. Actual shade sails to be installed over Martin Luther King Day.

Committee and Officer Reports

I. Treasurer's Report

- Approval of December Financials
 - Income for the month totaled \$1,826.12 including \$1,710.00 from Bricks and \$116.12 from Dine-Outs.
 - Expenses totaled to \$884.83 including \$56.21 for FFO expenses, \$43.48 for FFO meetings and \$785.14 for Staff Appreciation.
 - December Financials were approved as distributed with unanimous consent.
- Grant Requests
 - Grant request from all teachers for bulk Alum, a product used to make playdough, for \$92.25.
 - Grant request for Alum approved unanimously for \$92.25.
 - Grant request for Room 9 for \$66.59 for new fish tank and supplies.
 - Grant request for Room 9 for \$66.59 approved unanimously.
 - Grant request from Room 1 for \$41.21 for color copies for activity sheets to promote writing letter and sound recognition.
 - Grant request for Room 1 for \$41.21 approved unanimously.

II. CFSD Foundation

- There were 202 nominations for Teacher of the Year for 118 teachers. Five finalists will be selected.
- The Teacher of the Year event will be announced soon with sponsorship opportunities available.
- The Foundation presented a \$60,000 gift to the district.
- The Foundation raised \$13,785 on Giving Tuesday which was short of their goal of \$25,000.
- The Foundation is looking for volunteers. Please reach out to the Foundation if interested.

III. DFFO

- VVELC to host March 2nd meeting at 9 AM in the library.
- IV. Dine-Out**
 - January 11th dine-out at Chipotle Wetmore location from 4-8pm with 33% going back to VVELC.
 - Zwaga reports may reach out to Beyond Bread for February. Discussion to coordinate a staff lunch with the staff appreciation committee.
- V. Staff Appreciation**
 - Next staff appreciation luncheon will be Thursday, January 19th with a theme of a "Happy and Healthy New Year " salad bar with items being donated by the committee.
 - The committee will coordinate with the dine-out committee on a possible Beyond Bread luncheon for February.
- VI. Art Auction**
 - The contract from the venue was received.
 - Event will be Saturday, March 4th at La Encantada.
 - The committee is working on securing food, drinks and music.
 - The committee will be collecting items for the classroom baskets January 3rd-February 10th in boxes outside the classrooms. A sign up genius was sent out by room parents and posted to Bloomz.
 - The committee is working on reaching out to the community for silent auction donations and sponsorship. Please contact the FFO or the Art Auction committee if you are interested.

Unfinished Business

I. Bricks

- Prevenas reports will follow up on installation timeline.

II. PJ Literacy Nights

- Theme will be "Stories Around the Campfire." There will be a map with stamps for families to collect. It will be a two night event from 6-7pm on March 14th and 15th.

New Business

I. Board Positions for 2023-2024

- Open positions include President, Vice President, Treasurer and Member-at-Large. Please contact the FFO or Principal Dooley with questions or if interested.

Call to Audience

Adjournment

Meeting was adjourned by unanimous consent at 10:28 am. Next meeting is scheduled for Tuesday, February 14th at 9:15AM.

Valley View Preschool FFO			
Profit and Loss			
Jan 1st 2023 - Jan 31st 2023			
	Total	Budget	% of Budget
Income			
AmazonSmile	0.00	273.00	0%
Art Auction	1,428.79	13,600.00	11%
Basha's Community Support	24.00	200.00	12%
Bricks	0.00	1,690.00	0%
Community Service Projects	0.00	0.00	0%
Dine-outs	262.13	1,200.00	22%
Direct Donations/PayPal	100.00	5,000.00	2%
Frys Community Rewards	0.00	100.00	0%
Mabel's Labels	0.00	200.00	0%
Parking Spot	0.00	1,150.00	0%
Photography	0.00	500.00	0%
Read-A-Thon	0.00	0.00	0%
Scholastic Book Fairs	0.00	3,600.00	0%
TShirts	0.00	2,000.00	0%
Total Income	\$ 1,814.92	29,513.00	
Gross Profit	\$ 1,814.92		
Expenses			
Art Auction Costs	151.49	7,000.00	2%
Basha's Community Support	0.00	-	
Bloomz	0.00	2,248.00	0%
Bricks	0.00	1,240.00	0%
CFSD Activies	0.00	330.00	0%
Community Service Projects	0.00	100.00	0%
Credit Card/Bank fees	0.00	200.00	0%
Direct Giving Campaign	0.00	0.00	0%

Enrichment Classes	0.00	2,500.00	0%
Family Events	0.00	500.00	0%
Grant Requests	198.74	2,600.00	8%
FFO Expenses	31.83	400.00	8%
FFO Meetings	43.48	500.00	9%
NAEYC Conference	0.00	3,000.00	0%
Parent Education	0.00	500.00	0%
Petty Cash	0.00	0.00	0%
Staff Appreciation	0.00	2,500.00	0%
Staff Development	0.00	1,000.00	0%
T-Shirts	0.00	2,400.00	0%
Volunteer Appreciation	0.00	200.00	0%
Website	0.00	295.00	0%
Wishlist Purchases	0.00	2,000.00	0%
Total Expenses	\$ 425.54	29,513.00	
Net Operating Income	\$ 1,389.38		
Net Income	\$ 1,389.38		

Valley View Preschool FFO
Profit and Loss
July 1, 2022-June 30, 2023

	Total	Budget	% of Budget
Income			
AmazonSmile	141.03	273.00	52%
Art Auction	1,428.79	13,600.00	11%
Basha's Community Support	72.00	200.00	36%
Bricks	1,710.00	1,690.00	101%
Community Service Projects	0.00	-	-%
Dine-outs	804.85	1,200.00	67%
Direct Donations/PayPal	5,817.69	5,000.00	116%
Frys Community Rewards	65.78	100.00	66%
Mabel's Labels	202.12	200.00	101%
Parking Spot	889.44	1,150.00	77%
Photography	0.00	500.00	0%
Read-A-Thon	0.00	-	-%
Scholastic Book Fairs	1,771.18	3,600.00	49%
TShirts	1,448.60	2,000.00	72%
Total Income	\$ 14,351.48	29,513.00	
Gross Profit	\$ 14,351.48		
Expenses			
Art Auction Costs	176.49	7,000.00	3%
Basha's Community Support	0.00	-	
Bloomz	2,247.50	2,248.00	100%
Bricks	720.00	1,240.00	58%
CFSD Activies	21.36	330.00	6%
Commuunity Service Projects	33.16	100.00	0%
Credit Card/Bank fees	0.00	200.00	0%
Direct Giving Campaign	0.00	0.00	0%
Enrichment Classes	0.00	2,500.00	0%
Family Events	31.03	500.00	6%
Grant Requests	1,079.68	2,600.00	42%
FFO Expenses	277.19	400.00	69%
FFO Meetings	256.64	500.00	51%
NAEYC Conference	2,763.84	3,000.00	92%
Parent Education	0.00	500.00	0%
Petty Cash	0.00	0.00	0%
Staff Appreciation	985.14	2,500.00	39%
Staff Development	0.00	1,000.00	0%
T-Shirts	2,988.10	2,400.00	125%
Volunteer Appreciation	0.00	200.00	0%

Website	0.00	295.00	0%
Wishlist Purchases	0.00	2,000.00	0%
Gift - Shade Sail	19,813.48	19,813.48	100%
Total Expenses	\$ 31,393.61	49,326.48	
Net Operating Income	-\$ 17,042.13		
Net Income	-\$ 17,042.13		

Valley View Preschool FFO

Profit and Loss

January 2023

	TOTAL
Income	
Art Auction	1,428.79
Bashas Community Support	24.00
Dine-outs	262.13
Direct Donation	100.00
Total Income	\$1,814.92
GROSS PROFIT	\$1,814.92
Expenses	
Art Auction Costs	151.49
FFO Expense	31.83
FFO Meetings	43.48
Grant Requests	198.74
Total Expenses	\$425.54
NET OPERATING INCOME	\$1,389.38
NET INCOME	\$1,389.38

Valley View Preschool FFO

Balance Sheet

As of January 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking (8832)	32,459.82
Petty Cash	0.00
Total Bank Accounts	\$32,459.82
Total Current Assets	\$32,459.82
TOTAL ASSETS	\$32,459.82
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Bal Equity	12,522.72
Retained Earnings	36,954.23
Net Income	-17,017.13
Total Equity	\$32,459.82
TOTAL LIABILITIES AND EQUITY	\$32,459.82

Valley View FFO Grant Request Form

(The Grant Request must be submitted for FFO approval before anything can be purchased. Please attach a copy of the item(s) from the website to your request.)

Teacher(s) name(s): Aiko Stevenson Room 6 Young 3's

Amount of money requested: \$33.32

List of items to be purchased:

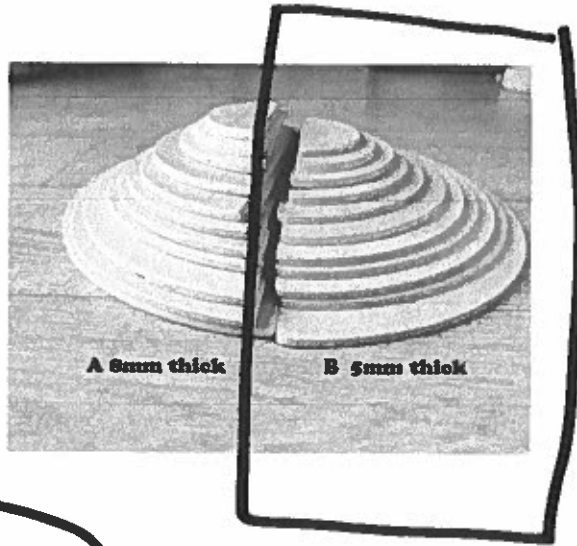
- Wooden semicircle platforms for rainbow blocks

Brief description of the educational use that this money will be used for: This set of wooden stacker platforms will allow students to expand block-building experiences as they add another layer to make various structures.

Total amount (including shipping and tax): \$33.32

Signature: Aiko Stevenson Date: 2/9/23

Approval: (yes) _____ (no) _____ Date: _____ Signature: _____



← This set

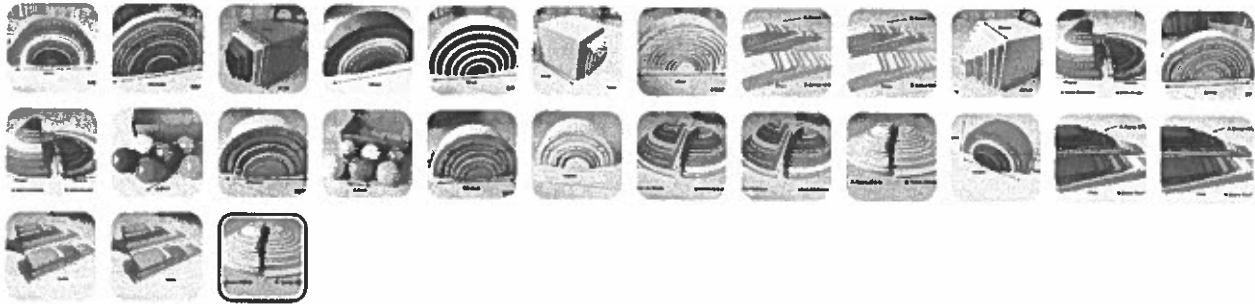
x

1/1

US \$33.32 ~~US \$49.00~~ -32%

Price shown before tax Free shipping

Color: semi unpaint 5mm



Quantity

1 + 991 available
Additional 6% off (6 Pieces or more)

Free Shipping

From China to Tucson via AliExpress Standard Shipping

Add to cart

Buy Now

Valley View FFO Grant Request Form

(The Grant Request must be submitted for FFO approval before anything can be purchased. Please attach a copy of the item(s) from the website to your request.)

Teacher(s) name(s): Kitchen

Amount of money requested: \$93.36

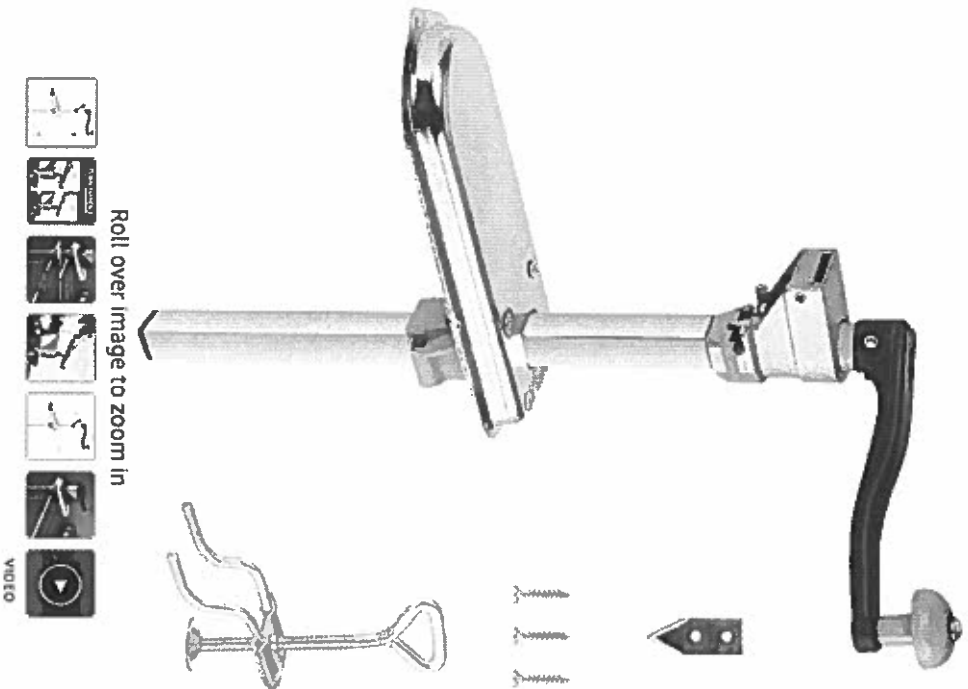
List of items to be purchased: Heavy Duty Industrial Can Opener

Brief description of the educational use that this money will be used for: The can opener will be used to open cans in the kitchen. This will allow us to prepare snacks efficiently.

Total amount (including shipping and tax): \$93.36

Signature:  Date: 2/9/2023

Approval: (yes) _____ (no) _____ Date: _____ Signature: _____



Lifancy Commercial Can Opener, 18" Old Reliable Manual Can Opener with Plated Steel Base For Cans, Heavy Duty Industrial Can Opener, Screw Down Base, Ergonomic Handle, Built-In Blade x 2

Brand: lifancy

★★★★☆ 10 ratings

-10% **\$85⁸⁹**

Was: ~~\$95.89~~

FREE Returns

Get a \$50 Amazon Gift Card instantly upon approval for the Amazon Rewards Visa Card. No annual fee.

Size: **Cans Up to 18" Tall**

Cans Up to 18" Tall	Cans Up to 24" Tall
\$85.89	\$95.89

Material	Alloy Steel, Cast Iron, Metal
Brand	Lifancy
Size	Cans Up to 18" Tall
Operation Mode	Manual

About this item

- Quickly and efficiently opens cans up to 18" Tall.
- 2 Installation methods: The screw-down base of this commercial can opener securely mounts to any countertop, fixed with holes and screws. Or auxiliary tools fixed.
- Turn the handle clockwise, with the ergonomic Handle, the heavy-duty actuator resists rust and promotes smooth

Valley View FFO Grant Request Form

(The Grant Request must be submitted for FFO approval before anything can be purchased. Please attach a copy of the item(s) from the website to your request.)

Teacher(s) name(s):

Mckenzie Decoite - Room 9

Amount of money requested:

\$146.16

List of items to be purchased:

- | | | |
|------------------------|-----------------|--------------|
| - Flower building toys | - Shovels/rakes | - Pots |
| - Spray bottles | - Seeds | - Dried corn |
| - Gardening Gloves | - Dried flowers | Cobs |

Brief description of the educational use that this money will be used for:

We would like to start a gardening study, including changing our sensory table & Dramatic play area.

Total amount (including shipping and tax):

Subtotal - \$137.23

Tax - \$8.93

Total = \$146.16

Signature: Mckenzie Decoite Date: 2/9/23

Approval: (yes) _____ (no) _____ Date: _____ Signature: _____



Pay \$24.91/month for 6 months, interest-free (plus S&H and tax) when you choose equal monthly payments at checkout.

[Learn how it works](#)

Shopping Cart

Deselect all items

Price

Toddmomy Kids Metal Watering Can 6Pcs Children Garden Watering C... was removed from Shopping Cart.



LANNEY Flower Garden Building Toys, 200 Pcs Flower

\$24.99

Exclusive Prime price

In Stock
Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns

This is a gift [Learn more](#)

Qty: 1

Delete Save for later

[Compare with similar items](#)



SUPERLELE Spray Bottles 7pcs 8oz Empty Plastic Spray Bottle

\$15.99

In Stock
Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns

This is a gift [Learn more](#)

Size: 8oz

Number of Items: 7

Qty: 1

Delete Save for later

[Compare with similar items](#)



G & F Products 1823-3 JustForKids Soft Jersey Kids

\$6.48

In Stock
Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns

This is a gift [Learn more](#)

Qty: 1

Delete Save for later

[Compare with similar items](#)

Coupon Clipped
Save \$1.00

Save more with
Subscribe & Save >

0% \$25
You are getting FREE Same-Day delivery on eligible items!

Subtotal (10 items): **\$138.23**

This order contains a gift

[Proceed to checkout](#)

Products related to items in your cart

Sponsored



Vgo... 2Pairs 3-4 Year...

697
\$18.98

[See all buying options](#)



OZERO Utility Work...

552
\$9.99

[See all buying options](#)



Tiny Twinkle Silicone...

93
\$16.99

[See all buying options](#)



Vgo... 3-Pairs Age 3-...

7,715
\$22.98

[See all buying options](#)



5 Piece 8" Kids Gardening Tools, Made of Metal with

\$9.99

In Stock
& FREE Returns
 This is a gift [Learn more](#)

Qty: 1 Delete Save for later
[Compare with similar items](#)

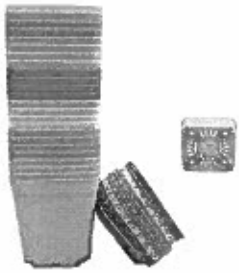


Set of 43 Assorted Vegetable & Herb Seed Packets - Over

\$22.99

In Stock
Eligible for FREE Same-Day, Overnight or Tomorrow delivery
& FREE Returns
 This is a gift [Learn more](#)

Qty: 1 Delete Save for later
[Compare with similar items](#)

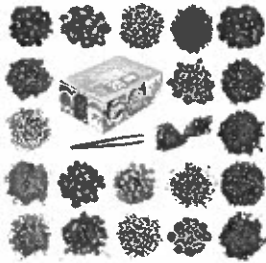


Anyumocz 24 Pack 3inch Multi Color Square Plastic Plant

\$9.99

In Stock
Eligible for FREE Same-Day, Overnight or Tomorrow delivery
& FREE Returns
 This is a gift [Learn more](#)

Qty: 1 Delete Save for later
[Compare with similar items](#)



20 Bags Dried Flowers, 100% Natural Dried Flowers Herbs Kit

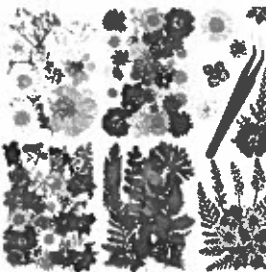
\$14.99

In Stock
& FREE Returns
 This is a gift [Learn more](#)
Size: 20 bags*10g

Qty: 1 Delete Save for later
[Compare with similar items](#)

Save 6%
Clip Coupon

Save 5% now
with Subscribe
& Save >



Real Dried Pressed Flowers Resin Leaves Natural Pressed

\$12.49

In Stock
& FREE Returns
 This is a gift [Learn more](#)

Qty: 1 Delete Save for later
[Compare with similar items](#)



Kaytee Corn On The Cob Food For Wild Squirrels, Rabbits,

\$8.82

#1 Best Seller in Squirrel Supplies

Save more with
Subscribe &
Save >

In Stock

Eligible for FREE Same-Day,
Overnight or Tomorrow delivery

This is a gift [Learn more](#)

Style: Corn On The Cob

[Delete](#) [Save for later](#)

[Compare with similar items](#)



Wheatgrass Seeds | Non GMO | Grown in USA Wheat Grass

\$11.50

Save 10% now
with Subscribe
& Save >

In Stock

& FREE Returns

This is a gift [Learn more](#)

Size: 1 POUND

[Delete](#) [Save for later](#)

[Compare with similar items](#)

Valley View FFO Grant Request Form
(Please attach a copy of the item from the website to your request.)

Teacher(s) name(s):

Maestra Lizette Room 11

Amount of money requested:

\$17.99

List of items to be purchased:

The screenshot shows an Amazon product page for the 'Insect Lore Cup of Caterpillars - Butterfly Kit Refill - Life Science & STEM Education'. The product is priced at \$17.99. The page includes a product image, a list of features, and a 'Buy Now' button. The features listed are: 5 LIVE baby caterpillars and nutritious food; Deluxe Chrysalis station log; Caterpillar Quick Guide provides thoughtful instructions; READ ME insert with helpful caterpillar raising tips; Insect Lore guarantees that 3 out of 3 caterpillars will become butterflies; PLEASE NOTE: This item does not include the Butterfly Garden habitat; We cannot ship live insects to Canada, Mexico, Hawaii, or Puerto Rico; IMPORTANT NOTE! Please postpone your live order if daytime temperatures in your area are below 55 degrees or above 85 degrees Fahrenheit. Your caterpillars may not survive their journey to you in extreme heat or cold.

Brief description of the educational use that this money will be used for:

After learning about bees, students have shown interest in learning about butterflies. We will be learning about the lifecycle of a butterfly and will use this kit to see each stage of their lifecycle. When the butterflies emerge, we will set them free in our garden.

Total amount (including shipping and tax):

\$19.09

Signature: Yvonne Seiz Date: 2/10/2023

Approval: (yes) _____ (no) _____ Date: _____ Signature: _____