



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER

Tuesday, July 13, 2021 | 09:00AM | Valley View ELC & Virtual Zoom

In Attendance

Board Members: Emily Schaefer (Treasurer), Kelly Prevenas (President), Jackie Manning (Member-at-Large), Stephanie Zwaga (Member-at-Large)

Principal/Staff: Jennifer Dooley (Principal)

Call to Order

Meeting called to order by Prevenas at 9:04 am. Quorum is met.

Approval of Minutes

- May 2021 minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley reports that letters to families about the new school year will go out on Friday. There are 12 classrooms this year and they currently have a wait list.
- Principal Dooley reports that NAEYC accreditation will begin this fall but that they will not receive any visits during the month of August.
- Principal Dooley reports that all 11 scholarships are in use for the 2021-2022 school year, three from Pima Early Education Program Scholarships (PEEP) and eight from Quality First.
- Principal Dooley states that per district and state policy, masks will be optional. In addition, they will not be doing curbside drop-offs starting in the fall and will return to parents coming inside.
- Principal Dooley reports that parent orientation will be the end of July and that it will be virtual.

Financial Report

- Schaefer met with the former treasurer and will be adding her name to the Chase account in the coming weeks.
- Schaefer reports that a \$500 check was received that will be used towards the Direct Giving Campaign.
- Dooley will check to see if a 1099 form is needed for work done in the past school year with Proios Sandblasting and Engraving for the personalized bricks.

New Business

I. 2021-2022 Calendar

- Parking spot raffle is added to the calendar to run from August 18 to August 20 with winners selected August 23. Parents who complete the orientation will receive one free raffle ticket for three open spots for the rest of August.
- Dooley will check with Margie Brown about picture days and retake day.
- The Giving Campaign will start on September 7 to coincide with the first Curriculum Night.
- The October FFO meeting is moved to the first Tuesday of the month (Oct. 5) since Oct. 12 is during Fall Break.
- Motion to approve 2021-2022 calendar made by Prevenas, seconded by Schaefer. Approved unanimously.

II. 2021-2022 Budget

- Motion to approve draft 2021-2022 budget made by Prevenas, seconded by Manning. Approved unanimously. Budget to be presented to general membership in August.
- Dooley states that Valley View would like to use excess FFO funds to purchase a shade sail for the playground. Dooley will gather additional information on budget for this project. FFO may use this project as the focus of the Art Auction.

III. School T-Shirts

- Shirts will be purchased through Safeguard. Board and student shirts are Next Level and staff will be District. Students are royal blue and board are charcoal.
- Dooley will decide on staff shirt color and collect sizes of all staff and provide to Prevenas to order.
- Adult shirt artwork will be lowered on the front and back.
- Approval postponed until artwork is updated and provided for review by the board and Dooley.

IV. Fundraising Efforts

- Direct Giving campaign will begin on September 7 with goal of raising \$5,000. FFO has currently raised \$600 toward that goal.
- The FFO currently has 13 Bashas' Community Support Cards with varying amounts.
- Motion to sell remaining Bashas' cards for \$5 made by Prevenas, seconded by Manning. Approved unanimously.
- Mabel's Labels has a 20% discount for July. FFO to post on Bloomz about the special. Currently have a balance of \$18 but need to hit \$50 to receive a check.
- Remind families to link AmazonSmile accounts to the FFO and to shop through AmazonSmile.

Call to Audience

N/A

Adjournment

Meeting was adjourned by unanimous consent at 10:05am.

Approved 8/10/21

KP