



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY
ORGANIZATION

Tuesday, April 12, 2022 | 09:15 AM | VVELC Staff Lounge & Virtual Meeting

In Attendance

Board Members: Kelly Prevenas (President), Betsy Baker (Secretary), Jackie Manning (Member-at-Large), Stephanie Zwaga (Member-at-Large), Emily Schaefer (Treasurer)

Community Members: Megan Fraser, Fatima Bravo

Principal/Staff: Jennifer Dooley (Principal), Carole Siegler (President of Governing Board)

Call to Order

Meeting called to order by Prevenas at 9:18 am. Quorum is met.

Approval of Minutes

- March 2022 Minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley reports a huge success with the art auction and thanks everyone who supported this event.
- Summer registration opened on March 14th and is currently at capacity due to limited staffing this year.
- Registration for 2022-2023 has openings in the half day Young 3's classroom with all other classrooms at capacity with waitlists.

Committee and Officer Reports

I. Treasurer's Report

- Approval of March Financials
 - Income for the month totaled \$3,467.96 including \$985.06 for Art Auction, \$2,335.75 for Bricks and \$147.15 for Panda Express and Oregon Dine-Outs. Expenses included \$286.67 for the Art Auction, \$120.00 for CFSD Activities, \$144.08 for Grant Requests, \$26.53 for FFO expenses for Quickbooks totaling \$577.28.
 - Prevenas reports Interstate is not doing commissions this year for photos but plans to do it next year.
 - Motion to approve the March Financial Report made by Prevenas, seconded by Zwaga and approved with unanimous consent.
- Grant Requests
 - Schaefer reports the district is requesting an estimate of two t-shirts at \$10.50 for new teacher orientation.
 - Motion to approve \$21 for new teacher t-shirts made by Prevenas seconded by Baker, and approved with unanimous consent.

II. Dine-Out

- Last Dine-Out is at Rubios on North Campbell on April 28th from 3pm-8pm. Zwaga reports you can use the mobile app and enter promo code "Donate" or present flyer.

III. DFFO Report

- District is asking for families to register for school for next year to assist with hiring next year's staff.
- DFFO Board meetings will now be in-person and live streamed
- District applied for a second time for a grant for COVID Mitigation. The grant is approximately \$3.75 million and would cover items such as shade sails, new special education buses, and air filtration units.
- Community Schools is looking for staff for their CARE program.

IV. Book Fair

- Manning states thank you to everyone for a successful book fair. The book fair brought in \$1,758.64 for the school.
- Manning reports there is also approximately \$700 in Scholastic Dollars for the school to use for books as well.

V. Community Service Project

- Baker states approximately 100 pajamas and books were donated last month to Angel Heart Pajama Project and thanks everyone for their contribution.

VI. CFSD Foundation

- Teacher of the Year Event is May 1st from 2-4pm at Skyline Country Club. Tickets are \$24.
- Foundation is looking for volunteers for the Board for next year.

VII. Art Auction

- Fraser reports a successful event in this first time modified format and states it is expected to have raised approximately \$11,000 which exceeded the initial goal of \$9,500.
- Fraser states the Auctria website worked well as it was easy to run reports and each item had its own QR code. Fraser states Auctria account expires 4/12/23 so could possibly be used for next year if the event was held early enough.

Unfinished Business

I. Board Election 2022-2023

- Motion to approve Betsy Baker for 2022-2023 Secretary made by Prevenas seconded by Fraser, approved unanimously.
- Motion to approve Stephanie Zwaga for 2022-2023 Member-at-Large made by Prevenas seconded by Baker, approved unanimously.

II. Engraved Bricks

- Prevenas states the 18 bricks have been installed on the pathway.

III. Teacher and Staff Appreciation Week

- Week of May 2-6th. The Staff Appreciation committee will provide snacks for the staff each day.
- Prevenas reports there will be a small craft each day at the FFO table for children to complete to give to their teachers as well as a theme for an optional gift each day.

New Business

I. Volunteer Appreciation

- Prevenas reports May 11th there will be coffee and pastries for parents who have volunteered for VVELC to say thank you.

II. Last Day of School

- Prevenas states there will be a photo booth for the last week of school.

III. Committee Chairs/Co-Chairs 2022-2023

- Prevenas reports Baker will continue as Community Service Chair and Zwaga for Dine Outs.
- Open Positions for next year include Staff Appreciation, Book Fair and Art Auction. If anyone is interested in chairing these positions please contact the FFO or Principal Dooley.

Call to Audience

Adjournment

Meeting was adjourned by unanimous consent at 10:06 AM. Last meeting of the school year will be held Tuesday, May 10th at 9:15am.