



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY
ORGANIZATION

Tuesday, August 10, 2021 | 09:15AM | VVELC Staff Lounge & Virtual Zoom

In Attendance

Board Members: Kelly Prevenas (President), Emily Schaefer (Treasurer), Betsy Baker (Secretary), Jackie Manning (Member-at-Large), Stephanie Zwaga (Member-at-Large)

Community Members: Suzi Messing, Cherie Lhungay, Carin Callie, Joncarlo Iyescas, Kristin Iyescas, Laura Lee, Elias Al Bawab, Katherine Lyn, Bin Hu, Erika O'Neil, Shiva Shabrang

Principal/Staff: Jennifer Dooley (Principal)

Call to Order

Meeting called to order by Prevenas at 9:18 am. Quorum is met.

Approval of Minutes

- July 2021 Minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley reports a successful first few days of the school year.
- Principal Dooley states that masks are encouraged on campus.

Financial Report

I. July 1-Aug 10th Financial Activity

- Schaefer reports deposits for this month of \$616.80 in direct donations and expenses totaling \$258.48 including \$100 for teacher welcome breakfast, \$115.80 for open house materials and \$42.68 in FFO expenses.
- Schaefer states an overall net income for this month of \$358.32.
- Financial report was approved by unanimous consent.

II. Approval of 2021-2022 Budget

- Motion to approve 2021-2022 Budget made by Prevenas, seconded by Baker, approved unanimously.

III. Grant Requests

- No new requests today.

DFFO Meeting

- N/A

Unfinished Business

I. School Spirit T-shirts

- Prevenas reports shirts may be available this week.
- Shirts to be given as part of the Direct Giving Campaign with a donation of \$100.

II. Dine Out: Sundaze Yogurt and Smoothies

- To be held Friday, August 13th from 11am to 8pm with no flyer needed and VVELC will receive 10% of sales.
- Prevenas reports she will post to Bloomz and distribute fliers to classroom cubbies this week to promote the event.

New Business

I. Parking Spot Raffle

- Tickets will be sold at a table by entrance of VVELC on August 18 to August 20 from 8:15-9:15 AM during drop off.
- Tickets can be purchased for \$5 for 1 ticket and \$20 for 5 tickets.
- Winners will be announced August 23rd with 2 winners per each month of the school year.

II. Parent Involvement

- Prevenas states 46 parent forms submitted to volunteer for events such as Art

Auction, Staff Appreciation, Book Fairs, Picture Days, Dine-outs and Community Service Projects as of this morning and she will be reaching out to the volunteers soon.

- Parents are still welcome to fill out volunteer form at the FFO website.

III. Fall Book Fair- September 3-10

- Prevenas states Scholastic is offering for the book fair to start Friday September 3rd due to Labor Day Holiday on Monday.
- Books can also be purchased online September 1st through the 14th.
- The theme for the fair will be “Paws for Reading” and the book fair will coincide with curriculum night.
- Manning will be the chairperson and will be looking for volunteers to help with decoration, set up and working the book fair.

IV. Direct Giving Campaign/Curriculum Night

- Prevenas states the campaign will begin September 7th with a goal of raising \$5,000.
- Families who donate \$100 will receive a VVELC t-shirt.
- Curriculum Night to be held September 7-9 per Principal Dooley. The FFO will have a table each night to accept donations and hand out t-shirts.

V. Other Fundraising Opportunities

- Amazon Smile, Basha’s Community Support Card, Fry’s Rewards and Mabel’s Labels are all other opportunities to support VVELC.
- Prevenas reports already achieved the goal for Mabel’s Labels of \$100.

Call to Audience

N/A

Adjournment

Meeting was adjourned by unanimous consent at 9:59 AM. Next meeting will be held Tuesday, Sept 14 at 9:15am.

Approved 9/14/2021
BB