



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

Tuesday, February 8, 2022 | 09:15AM | Virtual Meeting

In Attendance

Board Members: Kelly Prevenas (President), Betsy Baker (Secretary), Jackie Manning (Member-at Large), Emily Schaefer (Treasurer)

Community Members: Megan Fraser, Julie Nielson, Fatima Bravo, Suzi Messing

Principal/Staff: Jennifer Dooley (Principal), Carole Siegler (Vice President of Governing Board)

Call to Order

Meeting called to order by Prevenas at 9:16 am. Quorum is met.

Approval of Minutes

- January 2022 Minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley reports VVELC is excited to have earned it's NAEYC Accreditation as of February 1st! She states this process started in the 2019-2020 school year but the site visit was postponed due to COVID.
- Registration for 2022-2023 school year is still open for Young 3's and Chinese Mandarin Immersion. All other classrooms are at capacity for next year with a waitlist started.

Committee and Officer Reports

I. Treasurer's Report

- Approval of January Financials
 - Income for the month totaled \$6.00 from Basha's Community Support.
 - Expenses were \$26.53 for Quickbooks under FFO expenses.
 - Motion to approve the January Financial Report made by Prevenas, seconded by Baker and approved with unanimous consent.
- Grant Requests
 - For the art auction classroom art project, Ms. Shepard is requesting \$59.98 for a set of 2 wood chairs and \$10.67 for paint to be used for an art project.
 - Motion to approve this art auction request totaling \$75 made by Prevenas, seconded by Manning, approved unanimously.
 - Ms. Amy is requesting \$46.76 for Instax Mini Film to assist with taking pictures instantly in the classroom to promote students then using those pictures while writing in their storybook and \$90.16 for fleece that was used to make a no-sew blanket for the PACC during their Pet Art Exhibition.
 - Motion to approve this grant request totaling \$136.92 made by Prevenas, seconded by Baker, approved unanimously.

II. Dine-Out

- Next Dine-Out is February 22nd at Panda Express, flier is required. Prevenas states she will put fliers in mailboxes.

III. DFFO Report

- The Test to Stay program started January 3rd.
- First round of Open Enrollment closed on 1/31. Applicants can still apply online as it is ongoing.
- The Governing Board is updating the high school social studies curriculum.
- There is a job fair on March 5th for teachers. Applicants can reserve an interview spot on the CFSD website.
- Community schedule K+ registration is full for all four schools but families can

still apply for a waitlist.

- Next meeting is March 3rd where VVELC is the host.

IV. Book Fair

- Manning states spring book fair is the week of March 14th. The theme is "Reading is Magic."
- She brought up if there should be cash payments at this book fair. There was some discussion with the consensus being not many people paid with cash at the last book fair.

V. Community Service Project

- Baker states community service drive will be Monday 3/14 through Friday 3/18. The drive will be collecting new pajamas and books for the Angel Heart Pajama Project. Pajamas need to be new, complete sets that are flame retardant and sizes needed are 0 months to children's XXL.
- Items can be dropped off at the boxes located by the FFO table. If you have any large boxes to donate please let Baker know.
- Baker reports the donations will be picked up by Stacie at Angel Heart Pajama Project on Monday, March 28th at 9:30 AM after spring break.

VI. CFSD Foundation

- Nielson states Teacher of the Year winners have been announced and details to come on a celebration.

VII. Art Auction

- Fraser reports after the parent survey they will be moving forward with a modified event that will take place at drop off/pick up in the VVELC hallways.
- There will be classroom art projects. Teachers deadline to sign up is Feb 18th with the projects completed by 3/18. Teachers have \$75 from the FFO to use for this project.
- There will be themed classroom baskets. Room parents have been sent out sign ups to pass along to the classes. These were also posted to Bloomz. Items are needed by 3/18.
- Fraser presented a draft budget for the event with expenses projected \$2100 (Class projects \$900, Basket materials \$500, Printing/Advertising \$250, Decor \$150 and Auctria \$300) and income projected of \$9500 (Sponsorship \$2000, 50/50 Raffle \$200, Classroom Art Projects \$1500, Baskets \$1800, Silent Auction \$3700, Raffle Items \$300).
- Nielson reports she is working on sponsorship and silent auction items. She states she has two sponsors confirmed and 15 items donated to date. The silent auction committee is meeting this Thursday virtually.
- Fraser reports they are thinking of using an online program for the silent auction called Auctria. She states it is free for the first 250 bidders and then increases \$300 for accommodating 750 bidders. After some discussion, there was a general consensus to move forward with the free version and upgrade if needed.
- Fraser reports they are looking for someone to take photos of the baskets and silent auction items. Please contact Megan Fraser if you would like to help with this.

Unfinished Business

I. Board Positions 2022-2023

- Prevenas states board positions are open for next year including President, Vice President and Treasurer. If you are interested please contact Prevenas, the FFO or Principal Dooley. These board members are voted in at April's meeting.

New Business

I. Engraved Bricks

- Prevenas reports she contacted the company who previously installed the engraved bricks and the cost has increased since last year by \$5/brick with a minimum of 13 bricks. After some discussion, there was a general consensus to increase the price of purchasing an engraved brick by \$5 to cover this cost.
- Prevenas states she will post to Bloomz next week about bricks with hope of

getting the bricks on the path over spring break.

Call to Audience

N/A

Adjournment

Meeting was adjourned by unanimous consent at 10:28 AM. Next meeting will be held Tuesday, March 8th at 9:15am.

Approved 3/8/2022

BB