



Board Meeting Minutes

VALLEY VIEW EARLY LEARNING CENTER FAMILY FACULTY ORGANIZATION

Tuesday, July 12, 2022 | 09:15 AM | Virtual Meeting

In Attendance

Board Members: Kelly Prevenas (President), Betsy Baker (Secretary), Tina Ienna-Balistreri (Member-at-Large), Stephanie Zwaga (Member-at-Large), Julie Nielson (Treasurer)

Community Members:

Principal/Staff: Jennifer Dooley (Principal)

Call to Order

Meeting called to order by Prevenas at 9:17 am. Quorum is met.

Approval of Minutes

- May 2022 Minutes was approved by unanimous consent.

Principal's Report

- Principal Dooley reports VVELC is getting ready for the school year. There are still openings in the Mandarin Immersion and Half Day Young 3's classrooms. Open House will be on Friday, August 5th.
- VVELC is still looking for educational assistants and a part time teacher. Interested applicants can apply on the district website.

Committee and Officer Reports

I. Treasurer's Report

- Approval of End of the Year Report July 1, 2021-June 30, 2022
 - Nielson reports overall income for 2021-2022 school year was \$29,966.24. Total yearly expenses were \$14,664.88 with net operating income of \$15,301.36.
 - Prevenas reports that the Brick company lost the check from last year so a new check will need to be issued which will come out of this year's budget. Two teachers also did not cash checks for grants from last year so if cashed will come out of this year's budget as well.
 - Motion to approve the End of the Year Financial Report from July 1, 2021- June, 30-2022 made by Prevenas, seconded by Baker and approved with unanimous consent.

II. Dine-Out

- Zwaga reports plans to organize an ice cream dine-out to start off the school year.

Unfinished Business

New Business

I. Shade Sail

- Principal Dooley reports she has an estimate for 3 shade sails. The district has funds to pay for 2 of the shade sails over the musical instruments and court area on the upper side of the playground. The third shade sail is in need of funding and would be near the tiered sandbox area. The estimate was for \$19,813.48 plus \$695 for permit handling service. Prevenas reports the FFO has funds from the previous years to cover the cost of the third shade sail and had advertised the previous art auction funds would be used for this. Prevenas reports the bank account will have plenty left over for expenses for this school year.
- Motion to approve \$21,000 as a gift to the District for a shade sail made by Prevenas and seconded by Nielson, approved unanimously.

II. NAEYC

- Principal Dooley reports the conference is returning to an in-person event in November and plans to send the director of the program and two teachers.
- She is requesting \$3,000 from the FFO to cover travel expenses including airfare, two hotel rooms, travel to/from both airports, airport parking and bag fees.
- Motion to approve \$3,000 for NAEYC conference made by Prevenas and seconded by Baker, approved unanimously.

III. School T-Shirts

- Prevenas presented a proof of the school t-shirt from Safeguard with a red color for FFO/students and military green for staff. There was a general consensus to move forward with this proof.
- Prevenas reports last year the FFO purchased approximately 70 youth shirts in advance and bought additional 30 children's shirts and 20 adult shirts due to additional requests. There was some discussion about how many shirts to purchase for this school year with a general consensus reached to start with 100 children's t-shirts, 5 FFO t-shirts and shirts for all staff.

IV. 2022-2023 Calendar

- Motion to approve 2022-2023 calendar with the following changes with the start of school date being August 8th and tentative Art Auction date of March 4th made by Prevenas and seconded by Baker, approved unanimously.
- Prevenas reported the previous venue from the 2020 event at Plaza Colonial at Skyline and Campbell is available March 4th for Art Auction. Venue would require the event to use food from a restaurant on site.

V. 2022-2023 Budget

- Prevenas presented the budget for the 2022-2023 school year. There were no major changes made to the presented budget today. Budget to be approved at the August board meeting. Please send any updates to Prevenas before this meeting.

Call to Audience

-Prevenas reports there will be a table at the August Open House with FFO information.

Adjournment

Meeting was adjourned by unanimous consent at 10:17AM. Next meeting is scheduled for August 16th at 9:15AM.

Addendum 7/13/2022: After the meeting on 7/13/2022, the board voted and approved \$2,247.50 for a 1 year subscription to Bloomz through email.

Approved 8/16/2022

BB